



**ACME TOWNSHIP REGULAR BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, December 5, 2017, 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:01 p.m.

Members present: J. Aukerman, C. Dye, A. Jenema, D. Nelson, P. Scott, J. Zollinger.

Members excused: D. White

Staff present: S. Winter, Planning & Zoning Administrator, V. Donn, Recording Secretary

A. LIMITED PUBLIC COMMENT: No public comment

B. APPROVAL OF AGENDA:

Motion by Aukerman to approve agenda as presented, seconded by Nelson. Motion carried unanimously

C. APPROVAL OF BOARD MINUTES: 11/14/17

Motion by Dye to approve Board minutes of 11/14/17, seconded by Nelson. Motion carried unanimously

D. INQUIRY AS TO CONFLICTS OF INTEREST: None

E. REPORTS

- a. Clerk – Dye:** Reported township cemeteries closed December 1 with 15 burials and one disinterment. An annual Financial report was given the board.
- b. Parks:** No report
- c. Legal Counsel – J. Jocks:** No report
- d. Sheriff – Brian Potter:** Provided a Policing Statics Township Report. Reiterated from the last meeting not to park on the county roads to keep clear for snowplowing. Anyone who does will be ticketed. Gave awareness of a rash of vehicle break-ins around East Bay Township and recommended to keep car doors locked.
- e. County -Carol Crawford:** Reported on opioid litigation and contracting Attorneys to get with drug companies for financial compensation on the damage it has caused in the county. Both the annual budget and Brownfield project were approved at the last meeting.
- f. Roads –Jason Gillman:** No report
- g. Farmland Update-Laura Regan:** Received back appraisals, an advisory committee will be convening to review them and then get back to the landowners.
- h. GTMESA report:** No report

F. SPECIAL PRESENTATIONS: None

G. CONSENT CALENDAR

1. RECEIVE AND FILE:

- a. Treasurer's Report**
- b. Clerk's Revenue/Expenditure Report and Balance sheet**
- c. North Flight October report**
- d. Draft Unapproved meeting minutes**
 - 1. Planning Commission 11/13/17**

2. CIP Committee meeting 11/17/17

2. APPROVAL:

- 1. Accounts Payable Prepaid of \$57,099.81 and Current to be approved of \$5,354.85
(Recommend approval: Clerk, C. Dye)**

Motion by Scott to approve Consent Calendar, seconded by Jenema. Roll Call motion carried unanimously

H. ITEMS REMOVED FROM THE CONSENT CALENDAR: None

I. CORRESPONDENCE: None

J. PUBLIC HEARING:

- 1. Ordinance change adoption 2015 Edition Fire Prevention code and enforcement**
Brian Belcher from GT Metro gave a review of the Acme Township Fire Prevention Ordinance No. 2017-03.

Motion by Nelson to approve the 2015 Edition Fire Prevention code and enforcement Ordinance No 2017-03, seconded by Scott. Motion carried unanimously.

K. NEW BUSINESS:

- 1. Approval of 2018 Board meetings schedule**

Motion by Scott to approve 2018 Board meeting schedule as presented, seconded by Nelson. Motion carried unanimously

- 2. Fees schedule amendment**

Winter reviewed the proposed fee schedule and six new ordinance adoptions. Applications can't be submitted until the fees have been approved. Changes to the per diem schedule also needs to be adopted.

Motion by Jenema to approve the revised Acme Township Fee Schedule as presented, second by Nelson.

Roll call motion carried by 5 in favor (Aukerman, Dye, Jenema, Nelson and Zollinger) opposed by one (Scott).

- 3. Farmland PDR program-Jesse Wolff GTRLC**

Jesse Wolff discuss the possibility of having a partnership with the township for creating a loan fund used to leverage the conservatory program. He will put together a proposal for the next board meeting to include models from other townships who have used this concept.

L. OLD BUSINESS:

- 1. Metro Fire Lease Agreement/resolution Addendum 1 for station 8 lease**

Motion by Scott to approve Resolution #38 on Metro Fire Lease Agreement, seconded by Jenema. Motion carried unanimously.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Jenema gave an update on the Capital Improvement Plan progress. A list has already been formed on page #79 in the master plan.

ADJOURN at 8:01 pm. Motion by Scott, seconded by Jenema.



**ACME TOWNSHIP REGULAR BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, December 5, 2017, 7:00 p.m.**

GENERAL TOWNSHIP MEETING POLICIES

- A. All cell phones shall be switched to silent mode or turned off.**
- B. Any person may make a video, audio or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE
ROLL CALL**

A. LIMITED PUBLIC COMMENT:

Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.

B. APPROVAL OF AGENDA:

C. APPROVAL OF BOARD MINUTES: 11/14/17

D. INQUIRY AS TO CONFLICTS OF INTEREST:

E. REPORTS

- a. Clerk - Dye**
- b. Parks –**
- c. Legal Counsel – J. Jocks**
- d. Sheriff – Brian Potter**
- e. County -Carol Crawford**
- f. Roads –Jason Gillman**
- g. Farmland Update-Laura Regan**
- h. GTMESA report**

F. SPECIAL PRESENTATIONS:

- G. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. Treasurer's Report**
- b Clerk's Revenue/Expenditure Report and Balance sheet**
- c. North Flight October report**
- d. Draft Unapproved meeting minutes**
 - 1. Planning Commission 11/13/17**
 - 2. CIP Committee meeting 11/17/17**

2. APPROVAL:

- 1. Accounts Payable Prepaid of \$57,099.81 and Current to be approved of \$5,354.85
(Recommend approval: Clerk, C. Dye)**

H. ITEMS REMOVED FROM THE CONSENT CALENDAR:

1. _____
2. _____
3. _____

I. CORRESPONDENCE:

J. PUBLIC HEARING:

1. Ordinance change adoption 2015 Edition Fire Prevention code and enforcement

K. NEW BUSINESS:

1. Approval of 2018 Board meetings schedule
2. Fees schedule amendment
3. Farmland PDR program-Jesse Wolff GTRLC

L. OLD BUSINESS:

1. Metro Fire Lease Agreement/resolution Addendum 1 for station 8 lease

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

ADJOURN



DRAFT MINUTES

**ACME TOWNSHIP REGULAR BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, November 14, 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m.

Members present: J. Aukerman, C. Dye, A. Jenema, D. Nelson, P. Scott, D. White, J. Zollinger.

Members excused: none

Staff present: S. Winter, Planning & Zoning Administrator, J. Jocks, Legal Counsel, V. Donn, Recording Secretary

A. LIMITED PUBLIC COMMENT:

Virginia Tegel, 4810 Bartlett approves short-term rentals in the township

B. APPROVAL OF AGENDA:

Zollinger requested to add a supervisor report to the agenda under E. Reports Item I

Motion by Nelson to approve agenda with this addition, seconded by White. Motion carried unanimously.

C. APPROVAL OF BOARD MINUTES: Regular: 10/03/17 & Special: 10/19/17

Dye requested a correction made to the Special 10/19/17 minutes changing the time from 8:38 pm to 8:38 am.

Motion by White for approval of Board and Special minutes with time correction, seconded by Aukerman. Motion carried unanimously.

D. INQUIRY AS TO CONFLICTS OF INTEREST: None

E. REPORTS

- a. Clerk – Dye:** Reported financial statements are completed. She was contacted by MTA (Michigan Township Association) to do an article in February on the township for their magazine. Acme Township was selected because they are having their annual convention at the Grand Traverse Resort in April.
- b. Parks - Jenema:** The committee is working on park signs and rules. Signs will be made for the parks to have them all uniformed. They want the Board to keep in mind using the small building at north Bayside Park for non-motorized rentals. This could be an option for additional revenue to use for maintenance and repairs to the parks.
- c. Legal Counsel – J. Jocks:** Working on zoning ordinances.
- d. Sheriff – Brian Potter:** Back from medical leave. Reported there has been an increase of traffic crashes in the township from previous years. He will initiate more police presence around the area to try in reducing these incidents. Starting the first of December, the parking ordinance will go into effect. It will be unlawful to park on maintained county roads and shoulders from 12 – 8 am. He is encouraging people not to park in the road keeping them clear for snow plows and emergency vehicles.
- e. County -Carol Crawford:** Reported on the negotiations for the county budget looking for approval after the public hearing tomorrow. Also on the agenda approval for the Brownfield project at the end of Boardman and 8th street. Vacant county executive positions have been now been filled.
- f. Roads –Jason Gillman:** No report
- g. Farmland Update-Laura Regan:** No report

DRAFT MINUTES

- h. GTMESA November report:** in packet
- i. Supervisor Report:** Zollinger gave an update on two projects. Sterling Contracting has started with the sewer pipe installation and Engineers are assessing the township pumps. One of the pumps have a restrictor plate and is being checked to see if it can be removed to increase the pressure. They are evaluating the system to get an overall cost for improvements.

F. SPECIAL PRESENTATIONS:

1. 2016-17 Audit – Gabridge & Co.

Richard Neihardt with Gabridge & Co. reviewed with the Board the financial report for the year ending June 2017.

Motion by Jenema to accept the audit, seconded by Nelson. Motion carried unanimously.

G. CONSENT CALENDAR:

1. RECEIVE AND FILE:

- a. Treasurer's Report**
- b. Clerk's Revenue/Expenditure Report and Balance sheet**
- c. Draft unapproved meeting minutes**
 - 1. Planning Commission/MEETING CANCELLED FOR OCTOBER**
 - 2. Parks and Trails meeting 10/20/17**

2. APPROVAL:

- a. Accounts Payable Prepaid of \$105,059.91 and Current to be approved of \$6,955.94 (Recommend approval: Clerk, C. Dye)**

H. ITEMS REMOVED FROM THE CONSENT CALENDAR:

- 1. None

Motion by Nelson to approve Consent Calendar, seconded by Scott. Roll Call motion carried unanimously.

I. CORRESPONDENCE:

- 1. G. Lapointe, 6375 Plum Dr. Email date 10/11/17 Re: Medical Marihuana**
- 2. D. High, 8934 Crockett Rd. Email dated 11/4/17 Re: Short term rentals**
- 3. M. High, 8934 Crockett Rd. Email Re: Short term rentals**
- 4. M. Gall, 8948 Crockett Rd., Email dated 10/17/17 Re: Vacation rentals**

J. PUBLIC HEARING: None

K. NEW BUSINESS:

1. SAD Funding: Three requests in Hand

Wild Juniper with 29 parcels, Spring Brook with 65 parcels and Scenic Hills with 95 parcels. Due to funding needed for other critical projects the board has decided to add these requests to the Capital Improvement Plan for later consideration.

2. Resolution #R2017-36 to Wave Penalty For Not Filing Property Transfer

Motion by Jenema to approve Resolution #R2017-36 to Wave Penalty For Not Filing Property Transfer, seconded by Aukerman. Roll Call motion carried unanimously.

- 3. Resolution #R2017-37 to Move Funds from 401 Saylor Park Boat Launch into 208 Parks since the boat launch is completed. This \$682.45 can be used for maintenance.**

Motion by Nelson, to approve Resolution #R2017-37 movement of funds from Fund 401 to 208 Parks, seconded by Jenema. Roll Call motion carried unanimously.

DRAFT MINUTES

4. Charter contract agreement 2018

Motion by Aukerman to approve Charter contract agreement for 2018, seconded by White. Motion carried unanimously.

5. Trails Easement Agreement

Winter reviewed the easement agreement to secure for non-motorized trails and an easement with the owners of Holiday Inn Express. Jocks will make any necessary language revisions needed to the agreement before it is implemented.

Motion by Jenema to approve model agreement with revisions made by Jocks, seconded by Scott. Motion carried unanimously.

Motion by Nelson to approve easement agreement with Holiday Inn Express, seconded by Aukerman. Motion carried unanimously.

6. Capital Improvements Plan Draft Summary

Jenema gave a presentation on the capital improvements plan (CIP) workshop hosted by the Michigan Association of Planning. She went over the procedures presented at the workshop to develop a plan. The process involves identifying goals and objectives, prioritizing projects, and identifying costs to put in a master plan. Jenema suggested a team be appointed to start the project. A committee was formalize consisting of Winter, Jenema, Feringa and Aukerman. They are to work on a strategy to bring to the December board meeting.

7. Gilroy Roadside Park Recommendation

An MDOT survey shows it is an easement owned by the State and can't be deeded to the Township. It was recommended by Jenema to offer a partnership with the State, but not to take on any operation of the park.

Motion by Aukerman not to take over operations of Gilroy Roadside Park, seconded by Jenema. Motion carried unanimously.

L. OLD BUSINESS:

1. Short-Term Rental Ordinance

Zollinger recapped the conversation from the previous board meeting before discussion was tabled. Board then continued to discuss the 5-acre requirement for a Vacation Home, reviewed the occupancy and concluded the following;

The board decided on additional revisions to the Short-Term Rental Ordinance.

- Change the present ordinance for Tourist Home in all zones by removing 2.1 E-3 name in window of tourist home.
- Add sentence under Tourist Home section 2.3, the owner shall be the local agent.
- Vacation Home rentals in the Agriculture district, occupancy changed to 2 plus 4.
- Vacation Home rentals in Commercial district single family homes only, occupancy changed to 2 plus 4.
- No Vacation rentals in residential districts.
- Under definition of Occupants striking children under 5.

Motion by Jenema to approve the Short-Term rental Ordinance with modifications as stated, seconded by Nelson. Roll call motion carried by vote 6 in favor (Aukerman, Dye, Jenema, Nelson, Zollinger and Scott) opposed by one (White).

Motion made by Scott to change the renewal date under section 4.3 Application to December 31, 2017 for the 2018 year. Seconded by Jenema. Motion carried unanimously.

DRAFT MINUTES

2. Medical Marihuana Licensing Ordinance Amendment

Jocks explained the process involved for applying for a license and how the lottery selection will be handled.

Changes to the Ordinance were made:

- Under 4. Definitions (M) Qualifying Patient, should read definition of qualified patient found in the Medical Marihuana Act. Omit the words Primary Caregiver.
- Under 11. License Application should read, if a Provisioning Center, describe all locations in the premises where the sale or transfer to a patient shall take place.

Motion by Nelson to approve Medical Marihuana Licensing Ordinance Amendment with changes as stated, seconded by Dye. Roll call motion carried by vote 6 in favor (Aukerman, Dye, Jenema, Nelson, Zollinger and White) opposed by one (Scott).

3. Correction of Resolution 2017-30 to new resolution number to #R2017-34

Motion by Nelson to change resolution #R2017-30 to #R2017-34, seconded by Jenema. Roll call motion carried unanimously.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD: None

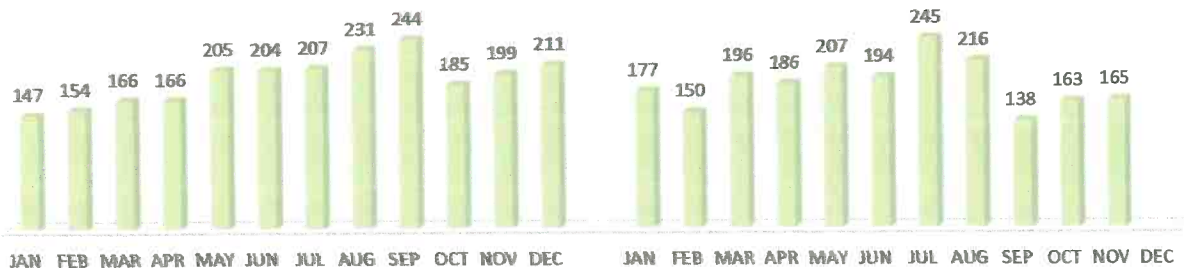
ADJOURN at 9:37 pm. Motion by Scott, seconded by Jenema.

Acme Township Community Policing Statistics

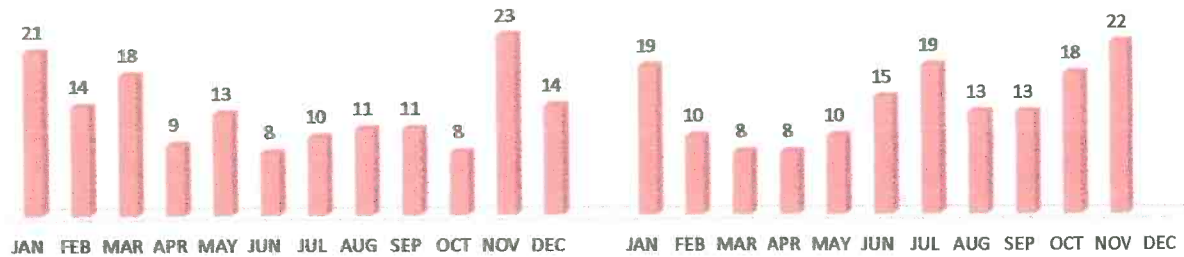
2016

2017

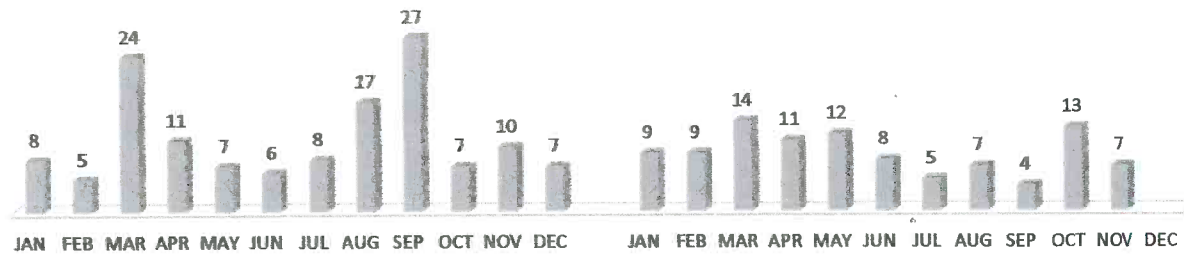
Calls for Service



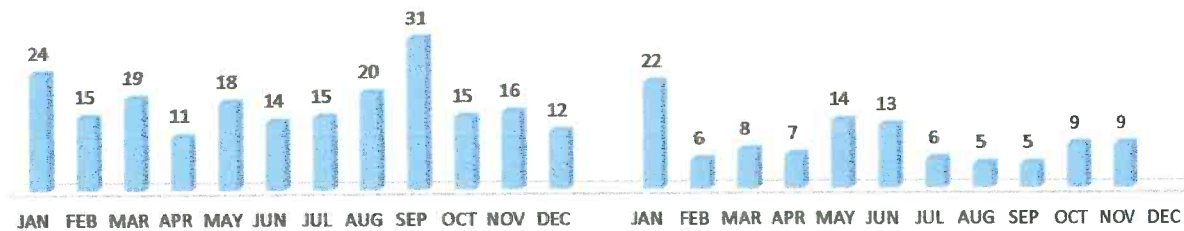
Crashes



Arrests



Citations



CASH SUMMARY BY BANK FOR ACME TOWNSHIP
 FROM 10/01/2017 TO 10/31/2017

Bank Code	Description	Beginning Balance 10/01/2017	Total Debits	Total Credits	Ending Balance 10/31/2017
CHASE	GENERAL FUND				
101	GENERAL FUND	298,038.48	127,886.43	62,234.90	363,690.01
206	FIRE FUND	36,840.10	0.00	10,937.49	25,902.61
207	POLICE PROTECTION	90,910.03	0.00	0.00	90,910.03
208	PARK FUND	3,089.46	1,645.00	570.00	4,164.46
209	CEMETERY FUND	13,863.64	200.00	0.00	14,063.64
212	LIQUOR FUND	11,223.65	0.00	0.00	11,223.65
	GENERAL FUND	453,965.36	129,731.43	73,742.39	509,954.40
FARM	FARMLAND PRESERVATION				
225	FARMLAND PRESERVATION	576,514.71	90.95	0.00	576,605.66
	FARMLAND PRESERVATION	576,514.71	90.95	0.00	576,605.66
FARMM	FARMLAND PRESERVATION - MONEY MARKET				
225	FARMLAND PRESERVATION	5,203.62	0.22	0.00	5,203.84
	FARMLAND PRESERVATION - MONEY MARKET	5,203.62	0.22	0.00	5,203.84
GENHY	GENERAL FUND - HIGH YIELD				
101	GENERAL FUND	157,072.63	20.01	0.00	157,092.64
	GENERAL FUND - HIGH YIELD	157,072.63	20.01	0.00	157,092.64
GENMM	GENERAL FUND - MONEY MARKET				
101	GENERAL FUND	297,855.48	50.59	0.00	297,906.07
	GENERAL FUND - MONEY MARKET	297,855.48	50.59	0.00	297,906.07
LIQ	LIQUOR MONEY MARKET				
212	LIQUOR FUND	6,995.61	0.30	0.00	6,995.91
	LIQUOR MONEY MARKET	6,995.61	0.30	0.00	6,995.91
PARKS	BAYSIDE PARK				
401	SAYLER PARK BOAT LAUNCH CAPITAL FUND	682.45	0.00	0.00	682.45
402	BAYSIDE PARK CAPITAL FUND	280,680.00	0.00	12,483.50	268,196.50
	BAYSIDE PARK	281,362.45	0.00	12,483.50	268,878.95
PETTY	PETTY CASH				
101	GENERAL FUND	200.00	0.00	0.00	200.00
	PETTY CASH	200.00	0.00	0.00	200.00

11/28/2017 02:46 PM
User: SARAH
DB: ACME TOWNSHIP

CASH SUMMARY BY BANK FOR ACME TOWNSHIP
FROM 10/01/2017 TO 10/31/2017

Page: 2/2

Bank Code		Beginning Balance	Total	Total	Ending
Fund	Description	10/01/2017	Debits	Credits	Balance 10/31/2017
SADH	HOLIDAY 818				
811	HOLIDAY HILLS AREA IMPROVEMENT	240,802.80	0.00	0.00	240,802.80
	HOLIDAY 818	<u>240,802.80</u>	<u>0.00</u>	<u>0.00</u>	<u>240,802.80</u>
SEWER	ACME RELIEF SEWER				
590	ACME RELIEF SEWER	2,538,287.87	157,324.92	51,180.59	2,644,432.20
591	WATER FUND- HOPE VILLAGE	873.47	2,333.08	1,968.96	1,237.59
	ACME RELIEF SEWER	<u>2,539,161.34</u>	<u>159,658.00</u>	<u>53,149.55</u>	<u>2,645,669.79</u>
SEWMM	ACME RELIEF SEWER MONEY MARKET				
590	ACME RELIEF SEWER	197,141.15	25.12	0.00	197,166.27
	ACME RELIEF SEWER MONEY MARKET	<u>197,141.15</u>	<u>25.12</u>	<u>0.00</u>	<u>197,166.27</u>
SHORE	SHORELINE PRESERVATION				
296	SHORELINE PPRESERVATION	1,380.08	0.22	0.00	1,380.30
	SHORELINE PRESERVATION	<u>1,380.08</u>	<u>0.22</u>	<u>0.00</u>	<u>1,380.30</u>
TAX	CURRENT TAX COLLECTION				
703	CURRENT TAX COLLECTION	1,425,587.92	153,874.52	1,334,294.37	245,168.07
	CURRENT TAX COLLECTION	<u>1,425,587.92</u>	<u>153,874.52</u>	<u>1,334,294.37</u>	<u>245,168.07</u>
TRUST	TRUST & AGENCY				
701	TRUST AND AGENCY	5,600.00	0.00	0.00	5,600.00
	TRUST & AGENCY	<u>5,600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,600.00</u>
	TOTAL - ALL FUNDS	<u>6,188,843.15</u>	<u>443,451.36</u>	<u>1,473,669.81</u>	<u>5,158,624.70</u>

Sarah Laurend
Deputy Treasurer 11-28-17

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

PERIOD ENDING 10/31/2017

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2017 NORMAL (ABNORMAL)	MONTH 10/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	CURRENT PROPERTY TAXES	224,100.00	0.00	0.00	224,100.00	0.00
101-000-412.000	PERSONAL PROP TAXES	14,005.00	0.00	0.00	14,005.00	0.00
101-000-445.020	PENALTIES& INTEREST	2,600.00	0.00	0.00	2,600.00	0.00
101-000-447.000	ADMINISTRATIVE FEE 1%	98,500.00	77,608.01	58,717.36	20,891.99	78.79
101-000-448.000	CABLE TV FEE	82,000.00	22,363.30	0.00	59,636.70	27.27
101-000-465.000	PASSPORT FEES	1,500.00	618.05	195.65	881.95	41.20
101-000-574.000	ST SHARED SALES TAX	340,695.00	125,037.00	64,322.00	215,658.00	36.70
101-000-577.000	SWAMP TAX	1,350.00	0.00	0.00	1,350.00	0.00
101-000-602.000	GRANTS	35,000.00	0.00	0.00	35,000.00	0.00
101-000-607.000	CHARGES FOR SERVICES	0.00	845.14	563.86	(845.14)	100.00
101-000-608.001	Zoning Fees	6,510.00	3,395.00	490.00	3,115.00	52.15
101-000-610.000	Revenues for Escrow Account	43,000.00	2,500.00	0.00	40,500.00	5.81
101-000-631.000	CONS INDUSTRY ANNUAL MAINT FE	6,450.00	0.00	0.00	6,450.00	0.00
101-000-665.000	INTEREST ON INVESTMENTS	350.00	280.07	70.60	69.93	80.02
101-000-665.001	INTEREST SEPTAGE RECEIVED	2,616.00	0.00	0.00	2,616.00	0.00
101-000-667.000	RENT-PARKS	100.00	0.00	0.00	100.00	0.00
101-000-671.000	MISC REVENUES	6,500.00	0.00	0.00	6,500.00	0.00
101-000-676.000	REIMBURSEMENTS	46,700.00	6,678.17	2,960.63	40,021.83	14.30
101-000-676.701	REIMBURSEMENTS FROM 701	1,200.00	0.00	0.00	1,200.00	0.00
101-000-699.000	TRANS IN FRM OTHER FUNDS	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 000		938,176.00	239,324.74	127,320.10	698,851.26	25.51
TOTAL REVENUES		938,176.00	239,324.74	127,320.10	698,851.26	25.51
Expenditures						
Dept 000						
101-000-465.001	POSTAGE FOR PASSPORTS	700.00	195.86	100.02	504.14	27.98
101-000-992.000	CONTINGENCY	75,000.00	0.00	0.00	75,000.00	0.00
101-000-994.000	TC TALUS CONTRACT SERVICES	1,200.00	0.00	0.00	1,200.00	0.00
101-000-997.300	FOURTH OF JULY FIREWORKS	400.00	0.00	0.00	400.00	0.00
101-000-998.000	GT COUNTY ROAD COMMISSION TART	11,595.00	1,589.63	0.00	10,005.37	13.71
101-000-999.000	TRANSFER TO OTHER FUNDS	100,000.00	100,000.00	0.00	0.00	100.00
Total Dept 000		188,895.00	101,785.49	100.02	87,109.51	53.88
Dept 101-TOWNSHIP BOARD OF TRUSTEES						
101-101-702.000	SALARIES	27,243.00	9,073.04	2,280.76	18,169.96	33.30
101-101-703.001	SECRETARY	31,100.00	9,603.20	2,300.80	21,496.80	30.88
101-101-705.001	PER DIEM TRUSTEES	250.00	0.00	0.00	250.00	0.00
101-101-714.000	FICA LOCAL SHARE	4,587.00	1,522.85	374.02	3,064.15	33.20
101-101-726.000	SUPPLIES & POSTAGE	2,500.00	175.97	29.00	2,324.03	7.04
101-101-801.000	ACCOUNTING & AUDIT	11,000.00	9,900.00	4,950.00	1,100.00	90.00
101-101-801.001	INTERNAL ACCOUNTANT	1,000.00	0.00	0.00	1,000.00	0.00
101-101-802.001	ATTORNEY SERVICES LITIGATION	1,700.00	63.00	30.00	1,637.00	3.71
101-101-802.002	ATTORNEY SERVICES	13,000.00	3,872.66	1,488.37	9,127.34	29.79
101-101-802.005	CONTRACTED COMMUNITY SERVICES	15,000.00	0.00	0.00	15,000.00	0.00
101-101-803.003	ENGINEERING SERVICES	40,000.00	276.75	276.75	39,723.25	0.69
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	24,500.00	9,092.60	2,489.65	15,407.40	37.11
101-101-860.000	TRAVEL & MILEAGE	250.00	0.00	0.00	250.00	0.00
101-101-874.000	RETIREMENT/PENSION	3,520.00	1,135.76	283.94	2,384.24	32.27
101-101-900.000	PUBLICATIONS	1,250.00	415.25	73.50	834.75	33.22
101-101-910.000	INSURANCE	6,700.00	2,272.20	654.83	4,427.80	33.91

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-101-958.000	EDUCATION/TRAINING/CONVENTION	300.00	60.00	60.00	240.00	20.00
101-101-960.000	dues subscriptions	5,900.00	5,603.95	0.00	296.05	94.98
Total Dept 101-TOWNSHIP BOARD OF TRUSTEES		189,800.00	53,067.23	15,291.62	136,732.77	27.96
Dept 171-SUPERVISOR EXPENDITURES						
101-171-702.000	SALARIES	40,000.00	12,307.68	3,076.92	27,692.32	30.77
101-171-714.000	FICA LOCAL SHARE	3,590.00	1,035.73	258.93	2,554.27	28.85
101-171-726.000	SUPPLIES & POSTAGE	100.00	0.00	0.00	100.00	0.00
101-171-860.000	TRAVEL & MILEAGE	400.00	0.00	0.00	400.00	0.00
101-171-874.000	RETIREMENT/PENSION	4,725.00	1,353.84	338.46	3,371.16	28.65
101-171-910.000	INSURANCE	4,000.00	1,230.80	307.70	2,769.20	30.77
101-171-958.000	EDUCATION/TRAINING/CONVENTION	400.00	0.00	0.00	400.00	0.00
Total Dept 171-SUPERVISOR EXPENDITURES		53,215.00	15,928.05	3,982.01	37,286.95	29.93
Dept 191-ELECTION EXPENDITURES						
101-191-702.000	SALARIES	10,000.00	0.00	0.00	10,000.00	0.00
101-191-726.000	SUPPLIES & POSTAGE	6,050.00	0.00	0.00	6,050.00	0.00
Total Dept 191-ELECTION EXPENDITURES		16,050.00	0.00	0.00	16,050.00	0.00
Dept 209-ASSESSOR'S EXPENDITURES						
101-209-702.000	SALARIES	5,000.00	1,666.68	416.67	3,333.32	33.33
101-209-714.000	FICA LOCAL SHARE	500.00	127.51	31.88	372.49	25.50
101-209-726.000	SUPPLIES & POSTAGE	4,000.00	0.00	0.00	4,000.00	0.00
101-209-803.002	ASSESSING CONTRACT SERVICES	41,600.00	17,340.00	3,468.00	24,260.00	41.68
101-209-803.004	ASSESSOR'S EVALUATION SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
101-209-804.000	SOFTWARE SUPPORT & PROCESSIN	2,600.00	1,679.00	0.00	921.00	64.58
Total Dept 209-ASSESSOR'S EXPENDITURES		56,700.00	20,813.19	3,916.55	35,886.81	36.71
Dept 215-CLERK'S EXPENDITURES						
101-215-702.000	SALARIES	40,008.00	12,310.16	3,077.54	27,697.84	30.77
101-215-703.000	WAGES DEPUTY/SEC/PRT TIME	17,680.00	5,040.50	1,360.00	12,639.50	28.51
101-215-714.000	FICA LOCAL SHARE	4,390.00	1,156.76	292.77	3,233.24	26.35
101-215-726.000	SUPPLIES & POSTAGE	850.00	333.04	80.30	516.96	39.18
101-215-804.000	SOFTWARE SUPPORT & PROCESSIN	2,300.00	1,750.00	0.00	550.00	76.09
101-215-860.000	TRAVEL & MILEAGE	2,000.00	115.25	0.00	1,884.75	5.76
101-215-874.000	RETIREMENT/PENSION	5,670.00	1,735.09	443.76	3,934.91	30.60
101-215-910.000	INSURANCE	12,535.00	2,580.12	860.04	9,954.88	20.58
101-215-958.000	EDUCATION/TRAINING/CONVENTION	2,100.00	349.00	0.00	1,751.00	16.62
Total Dept 215-CLERK'S EXPENDITURES		87,533.00	25,369.92	6,114.41	62,163.08	28.98
Dept 247-BOARD OF REVIEW						
101-247-702.000	SALARIES	700.00	0.00	0.00	700.00	0.00
101-247-714.000	FICA LOCAL SHARE	55.00	0.00	0.00	55.00	0.00
101-247-900.000	PUBLICATIONS	75.00	0.00	0.00	75.00	0.00
101-247-956.000	MISCELLANEOUS	125.00	0.00	0.00	125.00	0.00

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 247-BOARD OF REVIEW		955.00	0.00	0.00	955.00	0.00
Dept 253-TREASURER'S EXPENDITURES						
101-253-702.000	SALARIES	25,159.00	7,741.20	1,935.30	17,417.80	30.77
101-253-703.000	WAGES DEPUTY/SEC/PRT TIME	28,159.00	8,664.32	2,166.08	19,494.68	30.77
101-253-714.000	FICA LOCAL SHARE	3,830.00	1,232.64	307.36	2,597.36	32.18
101-253-726.000	SUPPLIES & POSTAGE	5,000.00	104.00	104.00	4,896.00	2.08
101-253-804.000	SOFTWARE SUPPORT & PROCESSIN	1,500.00	1,336.00	0.00	164.00	89.07
101-253-860.000	TRAVEL & MILEAGE	400.00	0.00	0.00	400.00	0.00
101-253-874.000	RETIREMENT/PENSION	5,730.00	1,640.56	410.14	4,089.44	28.63
101-253-910.000	INSURANCE	4,000.00	382.86	127.62	3,617.14	9.57
101-253-958.000	EDUCATION/TRAINING/CONVENTION	500.00	0.00	0.00	500.00	0.00
Total Dept 253-TREASURER'S EXPENDITURES		74,278.00	21,101.58	5,050.50	53,176.42	28.41
Dept 265-TOWNHALL EXPENDITURES						
101-265-726.000	SUPPLIES & POSTAGE	2,400.00	642.31	327.15	1,757.69	26.76
101-265-850.000	TELEPHONE	4,600.00	0.00	0.00	4,600.00	0.00
101-265-851.000	CABLE INTERNET SERVICES	5,150.00	1,751.06	701.57	3,398.94	34.00
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	20,000.00	3,982.92	1,079.37	16,017.08	19.91
101-265-921.000	STREET LIGHTS	11,500.00	3,142.97	1,283.19	8,357.03	27.33
101-265-922.000	MICH CON GAS	3,600.00	163.34	59.13	3,436.66	4.54
101-265-923.000	SEWER TOWNSHIP HALL	1,200.00	120.00	0.00	1,080.00	10.00
101-265-930.000	REPAIRS & MAINT	8,000.00	5,293.06	794.09	2,706.94	66.16
Total Dept 265-TOWNHALL EXPENDITURES		56,450.00	15,095.66	4,244.50	41,354.34	26.74
Dept 410-PLANNING & ZONING EXPENDITURES						
101-410-702.002	ZONING ADMIN SALARY	60,000.00	18,461.52	4,615.38	41,538.48	30.77
101-410-705.000	PER DIEM PLANNING/ZBA	15,000.00	2,500.00	350.00	12,500.00	16.67
101-410-714.000	FICA LOCAL SHARE	4,846.00	1,697.72	403.39	3,148.28	35.03
101-410-726.000	SUPPLIES & POSTAGE	1,000.00	0.00	0.00	1,000.00	0.00
101-410-726.001	POSTAGE T & A	100.00	7.36	7.36	92.64	7.36
101-410-802.001	ATTORNEY SERVICES LITIGATION	5,000.00	330.00	0.00	4,670.00	6.60
101-410-802.002	ATTORNEY SERVICES	15,000.00	2,088.13	770.26	12,911.87	13.92
101-410-802.003	ATTORNEY T & A	10,000.00	1,000.00	0.00	9,000.00	10.00
101-410-803.000	PLANNER SERVICES	8,050.00	3,053.50	1,400.18	4,996.50	37.93
101-410-803.001	PLANNING CONSULTANT	15,000.00	1,026.10	251.44	13,973.90	6.84
101-410-803.004	ENGINEERING SERVICES T&A	15,000.00	1,296.00	1,296.00	13,704.00	8.64
101-410-803.005	PLANNING & CONSULTANT T & A	15,000.00	0.00	0.00	15,000.00	0.00
101-410-803.006	STAFF REVIEW T & A	1,500.00	837.78	556.50	662.22	55.85
101-410-804.000	SOFTWARE SUPPORT & PROCESSIN	500.00	0.00	0.00	500.00	0.00
101-410-860.000	TRAVEL & MILEAGE	600.00	334.04	164.02	265.96	55.67
101-410-874.000	RETIREMENT/PENSION	6,400.00	1,969.20	492.30	4,430.80	30.77
101-410-900.000	PUBLICATIONS	2,000.00	584.00	0.00	1,416.00	29.20
101-410-900.001	PUBLICATIONS T & A	0.00	240.75	0.00	(240.75)	100.00
101-410-910.000	INSURANCE	4,000.00	1,230.80	307.70	2,769.20	30.77
101-410-949.000	RENTAL OF SPACE	300.00	0.00	0.00	300.00	0.00
101-410-956.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
101-410-958.000	EDUCATION/TRAINING/CONVENTION	2,500.00	774.00	150.00	1,726.00	30.96
101-410-960.000	dues subscriptions	800.00	0.00	0.00	800.00	0.00
101-410-964.000	REIMBURSEMENTS	0.00	647.45	0.00	(647.45)	100.00

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 410-PLANNING & ZONING EXPENDITURES		182,696.00	38,078.35	10,764.53	144,617.65	20.84
Dept 750-MAINT & PARKS EXPENDITURES						
101-750-703.000	WAGES DEPUTY/SEC/PRT TIME	15,120.00	7,717.50	1,972.50	7,402.50	51.04
101-750-714.000	FICA LOCAL SHARE	1,187.00	590.40	150.90	596.60	49.74
101-750-726.000	SUPPLIES & POSTAGE	1,700.00	518.57	51.27	1,181.43	30.50
101-750-860.000	TRAVEL & MILEAGE	500.00	0.00	0.00	500.00	0.00
101-750-930.000	REPAIRS & MAINT	44,525.00	14,949.59	2,613.26	29,575.41	33.58
101-750-956.000	MISCELLANEOUS	2,000.00	2,400.00	2,400.00	(400.00)	120.00
Total Dept 750-MAINT & PARKS EXPENDITURES		65,032.00	26,176.06	7,187.93	38,855.94	40.25
Dept 865-INSURANCE						
101-865-910.000	INSURANCE	15,000.00	11,315.00	0.00	3,685.00	75.43
Total Dept 865-INSURANCE		15,000.00	11,315.00	0.00	3,685.00	75.43
Dept 970-CAPITAL IMPROVEMENTS						
101-970-750.000	MAINT & PARKS EXPENDITURES	4,500.00	0.00	0.00	4,500.00	0.00
101-970-974.000	ELECTIONS CAPITAL IMPROVEMENT	6,500.00	4,945.44	4,945.44	1,554.56	76.08
101-970-975.000	TWNHALL CAPITAL IMPROVE	19,000.00	0.00	0.00	19,000.00	0.00
Total Dept 970-CAPITAL IMPROVEMENTS		30,000.00	4,945.44	4,945.44	25,054.56	16.48
TOTAL EXPENDITURES		1,016,604.00	333,675.97	61,597.51	682,928.03	32.82
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		938,176.00	239,324.74	127,320.10	698,851.26	25.51
TOTAL EXPENDITURES		1,016,604.00	333,675.97	61,597.51	682,928.03	32.82
NET OF REVENUES & EXPENDITURES		(78,428.00)	(94,351.23)	65,722.59	15,923.23	120.30
BEG. FUND BALANCE		1,309,212.94	1,309,212.94			
END FUND BALANCE		1,230,784.94	1,214,861.71			

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Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-402.000	CURRENT PROPERTY TAXES	724,767.00	0.00	0.00	724,767.00	0.00
206-000-402.002	CURRENT PROPERTY TAX AMBULANCE	100,233.00	0.00	0.00	100,233.00	0.00
Total Dept 000		825,000.00	0.00	0.00	825,000.00	0.00
TOTAL REVENUES		825,000.00	0.00	0.00	825,000.00	0.00
Expenditures						
Dept 000						
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	98,500.00	21,874.98	0.00	76,625.02	22.21
206-000-805.000	METRO FIRE CONTRACT	724,760.00	10,937.49	10,937.49	713,822.51	1.51
Total Dept 000		823,260.00	32,812.47	10,937.49	790,447.53	3.99
TOTAL EXPENDITURES		823,260.00	32,812.47	10,937.49	790,447.53	3.99
Fund 206 - FIRE FUND:						
TOTAL REVENUES		825,000.00	0.00	0.00	825,000.00	0.00
TOTAL EXPENDITURES		823,260.00	32,812.47	10,937.49	790,447.53	3.99
NET OF REVENUES & EXPENDITURES		1,740.00	(32,812.47)	(10,937.49)	34,552.47	1,885.77
BEG. FUND BALANCE		58,715.08	58,715.08			
END FUND BALANCE		60,455.08	25,902.61			

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Fund 207 - POLICE PROTECTION						
Revenues						
Dept 000						
207-000-402.000	CURRENT PROPERTY TAXES	46,100.00	0.00	0.00	46,100.00	0.00
207-000-671.000	MISC REVENUES	27,600.00	0.00	0.00	27,600.00	0.00
207-000-699.000	TRANS IN FRM OTHER FUNDS	8,600.00	0.00	0.00	8,600.00	0.00
Total Dept 000		82,300.00	0.00	0.00	82,300.00	0.00
TOTAL REVENUES		82,300.00	0.00	0.00	82,300.00	0.00
Expenditures						
Dept 000						
207-000-802.000	COMMUNITY POLICING CONTRACT	81,000.00	0.00	0.00	81,000.00	0.00
207-000-956.000	MISCELLANEOUS	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 000		86,000.00	0.00	0.00	86,000.00	0.00
TOTAL EXPENDITURES		86,000.00	0.00	0.00	86,000.00	0.00
Fund 207 - POLICE PROTECTION:						
TOTAL REVENUES		82,300.00	0.00	0.00	82,300.00	0.00
TOTAL EXPENDITURES		86,000.00	0.00	0.00	86,000.00	0.00
NET OF REVENUES & EXPENDITURES		(3,700.00)	0.00	0.00	(3,700.00)	0.00
BEG. FUND BALANCE		90,910.03	90,910.03			
END FUND BALANCE		87,210.03	90,910.03			

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Fund 208 - PARK FUND						
Revenues						
Dept 000						
208-000-600.000	CONTRIBUTIONS FROM RESIDENTS	3,000.00	3,874.00	1,645.00	(874.00)	129.13
Total Dept 000		3,000.00	3,874.00	1,645.00	(874.00)	129.13
TOTAL REVENUES		3,000.00	3,874.00	1,645.00	(874.00)	129.13
Expenditures						
Dept 000						
208-000-876.000	REFUNDS & OVERPAYMENTS	0.00	570.00	570.00	(570.00)	100.00
208-000-930.005	SHORELINE REDEVELOPMENT	4,900.00	0.00	0.00	4,900.00	0.00
Total Dept 000		4,900.00	570.00	570.00	4,330.00	11.63
TOTAL EXPENDITURES		4,900.00	570.00	570.00	4,330.00	11.63
Fund 208 - PARK FUND:						
TOTAL REVENUES		3,000.00	3,874.00	1,645.00	(874.00)	129.13
TOTAL EXPENDITURES		4,900.00	570.00	570.00	4,330.00	11.63
NET OF REVENUES & EXPENDITURES		(1,900.00)	3,304.00	1,075.00	(5,204.00)	173.89
BEG. FUND BALANCE		860.46	860.46			
END FUND BALANCE		(1,039.54)	4,164.46			

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Fund 209 - CEMETERY FUND						
Revenues						
Dept 000						
209-000-643.000	CEMETARY lot & plots	3,400.00	1,800.00	0.00	1,600.00	52.94
209-000-646.000	BURIAL FEE PAYMENTS	3,500.00	2,300.00	200.00	1,200.00	65.71
Total Dept 000		6,900.00	4,100.00	200.00	2,800.00	59.42
TOTAL REVENUES		6,900.00	4,100.00	200.00	2,800.00	59.42
Expenditures						
Dept 000						
209-000-726.000	SUPPLIES & POSTAGE	300.00	488.95	0.00	(188.95)	162.98
209-000-802.004	CONTRACTED EMPLOYEE SERVICES	2,800.00	450.00	0.00	2,350.00	16.07
209-000-930.000	REPAIRS & MAINT	1,500.00	33.20	0.00	1,466.80	2.21
Total Dept 000		4,600.00	972.15	0.00	3,627.85	21.13
TOTAL EXPENDITURES		4,600.00	972.15	0.00	3,627.85	21.13
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES		6,900.00	4,100.00	200.00	2,800.00	59.42
TOTAL EXPENDITURES		4,600.00	972.15	0.00	3,627.85	21.13
NET OF REVENUES & EXPENDITURES		2,300.00	3,127.85	200.00	(827.85)	135.99
BEG. FUND BALANCE		10,935.79	10,935.79			
END FUND BALANCE		13,235.79	14,063.64			

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Fund 212 - LIQUOR FUND						
Revenues						
Dept 000						
212-000-443.000	LIQUOR LICENSE FEES	9,400.00	10,100.75	0.00	(700.75)	107.45
212-000-665.000	INTEREST ON INVESTMENTS	3.00	1.19	0.30	1.81	39.67
Total Dept 000		9,403.00	10,101.94	0.30	(698.94)	107.43
TOTAL REVENUES		9,403.00	10,101.94	0.30	(698.94)	107.43
Expenditures						
Dept 000						
212-000-999.000	TRANSFER TO OTHER FUNDS	8,600.00	0.00	0.00	8,600.00	0.00
Total Dept 000		8,600.00	0.00	0.00	8,600.00	0.00
TOTAL EXPENDITURES		8,600.00	0.00	0.00	8,600.00	0.00
Fund 212 - LIQUOR FUND:						
TOTAL REVENUES		9,403.00	10,101.94	0.30	(698.94)	107.43
TOTAL EXPENDITURES		8,600.00	0.00	0.00	8,600.00	0.00
NET OF REVENUES & EXPENDITURES		803.00	10,101.94	0.30	(9,298.94)	1,258.02
BEG. FUND BALANCE		8,117.62	8,117.62			
END FUND BALANCE		8,920.62	18,219.56			

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 225 - FARMLAND PRESERVATION						
Revenues						
Dept 000						
225-000-402.000	CURRENT PROPERTY TAXES	230,800.00	0.00	0.00	230,800.00	0.00
225-000-665.000	INTEREST ON INVESTMENTS	100.00	353.16	91.17	(253.16)	353.16
Total Dept 000		230,900.00	353.16	91.17	230,546.84	0.15
TOTAL REVENUES		230,900.00	353.16	91.17	230,546.84	0.15
Expenditures						
Dept 000						
225-000-802.002	ATTORNEY SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
225-000-802.004	CONTRACTED EMPLOYEE SERVICES	30,000.00	7,500.00	0.00	22,500.00	25.00
225-000-941.000	PDR PYMT TO LANDOWNERS	300,000.00	0.00	0.00	300,000.00	0.00
225-000-942.000	APPRAISAL EXPENSES	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 000		334,500.00	7,500.00	0.00	327,000.00	2.24
TOTAL EXPENDITURES		334,500.00	7,500.00	0.00	327,000.00	2.24
Fund 225 - FARMLAND PRESERVATION:						
TOTAL REVENUES		230,900.00	353.16	91.17	230,546.84	0.15
TOTAL EXPENDITURES		334,500.00	7,500.00	0.00	327,000.00	2.24
NET OF REVENUES & EXPENDITURES		(103,600.00)	(7,146.84)	91.17	(96,453.16)	6.90
BEG. FUND BALANCE		588,956.34	588,956.34			
END FUND BALANCE		485,356.34	581,809.50			

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PERIOD ENDING 10/31/2017

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 296 - SHORELINE PPRESERVATION						
Revenues						
Dept 000						
296-000-665.000	INTEREST ON INVESTMENTS	0.00	1.00	0.22	(1.00)	100.00
Total Dept 000		0.00	1.00	0.22	(1.00)	100.00
TOTAL REVENUES		0.00	1.00	0.22	(1.00)	100.00
Fund 296 - SHORELINE PPRESERVATION:						
TOTAL REVENUES		0.00	1.00	0.22	(1.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	1.00	0.22	(1.00)	100.00
BEG. FUND BALANCE		1,379.30	1,379.30			
END FUND BALANCE		1,379.30	1,380.30			

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

PERIOD ENDING 10/31/2017

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2017 NORMAL (ABNORMAL)	MONTH 10/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 402 - BAYSIDE PARK CAPITAL FUND						
Revenues						
Dept 000						
402-000-600.000	CONTRIBUTIONS FROM RESIDENTS	3,000.00	0.00	0.00	3,000.00	0.00
402-000-602.002	TRUST FUND DEVELOPMENT GRANT-MDNR	300,000.00	0.00	0.00	300,000.00	0.00
402-000-671.000	MISC REVENUES	200,000.00	0.00	0.00	200,000.00	0.00
402-000-699.000	TRANS IN FRM OTHER FUNDS	200,000.00	100,000.00	0.00	100,000.00	50.00
Total Dept 000		703,000.00	100,000.00	0.00	603,000.00	14.22
TOTAL REVENUES		703,000.00	100,000.00	0.00	603,000.00	14.22
Expenditures						
Dept 000						
402-000-803.000	PLANNER SERVICES	80,000.00	10,899.50	6,579.50	69,100.50	13.62
402-000-803.003	ENGINEERING SERVICES	10,000.00	5,904.00	5,904.00	4,096.00	59.04
402-000-930.002	PARKS & RECREATION EXPENDITURE	510,000.00	0.00	0.00	510,000.00	0.00
Total Dept 000		600,000.00	16,803.50	12,483.50	583,196.50	2.80
TOTAL EXPENDITURES		600,000.00	16,803.50	12,483.50	583,196.50	2.80
Fund 402 - BAYSIDE PARK CAPITAL FUND:						
TOTAL REVENUES		703,000.00	100,000.00	0.00	603,000.00	14.22
TOTAL EXPENDITURES		600,000.00	16,803.50	12,483.50	583,196.50	2.80
NET OF REVENUES & EXPENDITURES		103,000.00	83,196.50	(12,483.50)	19,803.50	80.77
BEG. FUND BALANCE						
END FUND BALANCE		103,000.00	83,196.50			

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 590 - ACME RELIEF SEWER						
Revenues						
Dept 000						
590-000-460.000	USAGE&CONNECTION FEES	884,500.00	233,198.03	156,924.79	651,301.97	26.36
590-000-633.000	REPLACEMENT	2,500.00	0.00	0.00	2,500.00	0.00
590-000-634.000	IMPROVEMENTS	1,364,580.00	0.00	0.00	1,364,580.00	0.00
590-000-665.000	INTEREST ON INVESTMENTS	0.00	1,662.69	425.25	(1,662.69)	100.00
590-000-668.000	INTEREST & FEES	2,210.00	0.00	0.00	2,210.00	0.00
Total Dept 000		2,253,790.00	234,860.72	157,350.04	2,018,929.28	10.42
Dept 550-HOPE VILLAGE- WATER						
590-550-450.000	USAGE FEES	0.00	(1,167.28)	0.00	1,167.28	100.00
Total Dept 550-HOPE VILLAGE- WATER		0.00	(1,167.28)	0.00	1,167.28	100.00
TOTAL REVENUES		2,253,790.00	233,693.44	157,350.04	2,020,096.56	10.37
Expenditures						
Dept 000						
590-000-802.002	ATTORNEY SERVICES	5,000.00	585.00	0.00	4,415.00	11.70
590-000-803.003	ENGINEERING SERVICES	161,900.00	23,020.00	14,770.00	138,880.00	14.22
590-000-956.001	OPERATING & MAINT EXP	406,714.00	117,806.38	25,851.15	288,907.62	28.97
590-000-956.003	HOCH ROAD #697 EXP	1,000.00	35.40	19.31	964.60	3.54
590-000-995.001	INTEREST on BONDS	25,200.00	10,540.13	10,540.13	14,659.87	41.83
590-000-995.002	PRINCIPAL ON JOINT VENTURE	86,381.00	0.00	0.00	86,381.00	0.00
Total Dept 000		686,195.00	151,986.91	51,180.59	534,208.09	22.15
TOTAL EXPENDITURES		686,195.00	151,986.91	51,180.59	534,208.09	22.15
Fund 590 - ACME RELIEF SEWER:						
TOTAL REVENUES		2,253,790.00	233,693.44	157,350.04	2,020,096.56	10.37
TOTAL EXPENDITURES		686,195.00	151,986.91	51,180.59	534,208.09	22.15
NET OF REVENUES & EXPENDITURES		1,567,595.00	81,706.53	106,169.45	1,485,888.47	5.21
BEG. FUND BALANCE		8,404,812.53	8,404,812.53			
END FUND BALANCE		9,972,407.53	8,486,519.06			

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 591 - WATER FUND- HOPE VILLAGE						
Revenues						
Dept 550-HOPE VILLAGE- WATER						
591-550-460.000	USAGE&CONNECTION FEES	15,400.00	4,667.00	2,333.08	10,733.00	30.31
Total Dept 550-HOPE VILLAGE- WATER		15,400.00	4,667.00	2,333.08	10,733.00	30.31
TOTAL REVENUES		15,400.00	4,667.00	2,333.08	10,733.00	30.31
Expenditures						
Dept 550-HOPE VILLAGE- WATER						
591-550-956.001	OPERATING & MAINT EXP	15,300.00	3,429.41	1,968.96	11,870.59	22.41
Total Dept 550-HOPE VILLAGE- WATER		15,300.00	3,429.41	1,968.96	11,870.59	22.41
TOTAL EXPENDITURES		15,300.00	3,429.41	1,968.96	11,870.59	22.41
Fund 591 - WATER FUND- HOPE VILLAGE:						
TOTAL REVENUES		15,400.00	4,667.00	2,333.08	10,733.00	30.31
TOTAL EXPENDITURES		15,300.00	3,429.41	1,968.96	11,870.59	22.41
NET OF REVENUES & EXPENDITURES		100.00	1,237.59	364.12	(1,137.59)	1,237.59
BEG. FUND BALANCE						
END FUND BALANCE		100.00	1,237.59			

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 703 - CURRENT TAX COLLECTION						
Expenditures						
Dept 000						
703-000-876.000	REFUNDS &OVERPAYMENTS	0.00	(5.64)	0.20	5.64	100.00
Total Dept 000		0.00	(5.64)	0.20	5.64	100.00
TOTAL EXPENDITURES		0.00	(5.64)	0.20	5.64	100.00
Fund 703 - CURRENT TAX COLLECTION:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	(5.64)	0.20	5.64	100.00
NET OF REVENUES & EXPENDITURES		0.00	5.64	(0.20)	(5.64)	100.00
BEG. FUND BALANCE		(3.00)	(3.00)			
END FUND BALANCE		(3.00)	2.64			

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

PERIOD ENDING 10/31/2017

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT						
Revenues						
Dept 000						
811-000-672.000	ASSESSMENTS CURRENT	68,100.00	0.00	0.00	68,100.00	0.00
Total Dept 000		68,100.00	0.00	0.00	68,100.00	0.00
TOTAL REVENUES		68,100.00	0.00	0.00	68,100.00	0.00
Expenditures						
Dept 000						
811-000-995.001	INTEREST on BONDS	0.00	12,040.00	0.00	(12,040.00)	100.00
811-000-997.000	DEBT PAYMENT TO COUNTY	60,213.00	0.00	0.00	60,213.00	0.00
Total Dept 000		60,213.00	12,040.00	0.00	48,173.00	20.00
TOTAL EXPENDITURES		60,213.00	12,040.00	0.00	48,173.00	20.00
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT:						
TOTAL REVENUES		68,100.00	0.00	0.00	68,100.00	0.00
TOTAL EXPENDITURES		60,213.00	12,040.00	0.00	48,173.00	20.00
NET OF REVENUES & EXPENDITURES		7,887.00	(12,040.00)	0.00	19,927.00	152.66
BEG. FUND BALANCE		302,842.80	302,842.80			
END FUND BALANCE		310,729.80	290,802.80			
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		5,135,969.00	596,115.28	288,939.91	4,539,853.72	11.61
NET OF REVENUES & EXPENDITURES		3,640,172.00	559,784.77	138,738.25	3,080,387.23	15.38
BEG. FUND BALANCE - ALL FUNDS		1,495,797.00	36,330.51	150,201.66	1,459,466.49	2.43
END FUND BALANCE - ALL FUNDS		10,776,739.89	10,776,739.89			
		12,272,536.89	10,813,070.40			

Fund 101 GENERAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
101-000-001.000	CASH-CHECKING	675,197.72	363,690.01
101-000-002.000	CASH ON HAND (PETTY CASH)	200.00	200.00
101-000-004.000	3735-MONEY MARKET	297,705.38	297,906.07
101-000-005.000	1886-HIGH YIELD	157,013.26	157,092.64
101-000-018.000	MISC RECEIVABLE (IMMANUAL/BATES ACCT)	49,346.27	49,346.27
101-000-072.000	G.T. COUNTY SEPTAGE BOND/LOAN	128,288.00	128,288.00
101-000-084.402	DUE FROM 402 CAPITAL IMPROVEMENT	0.00	185,000.00
101-000-100.000	ACCOUNTS RECEIVABLE	22,363.30	22,363.30
101-000-101.000	DUE FROM STATE OF MICHIGAN	58,549.00	58,549.00
101-000-123.000	PREPAID EXPENSE	15,933.32	3,628.32
Total Assets		1,404,596.25	1,266,063.61
*** Liabilities ***			
101-000-231.200	OTHER PAYROLL DEDUCTIONS	1,409.36	1,855.63
101-000-339.000	DEFERRED REVENUE	49,346.27	49,346.27
Total Liabilities		95,383.31	51,201.90
*** Fund Balance ***			
101-000-378.000	PA48 METRO FUND	0.00	8,594.00
101-000-382.000	SELF FUND ACCTS (PAYABLE 6 MONTHS)	0.00	388,125.00
101-000-390.000	Fund Balance	1,309,212.94	912,493.94
Total Fund Balance		1,309,212.94	1,309,212.94
Beginning Fund Balance			1,309,212.94
Net of Revenues VS Expenditures			(94,351.23)
Ending Fund Balance			1,214,861.71
Total Liabilities And Fund Balance			1,266,063.61

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Fund 206 FIRE FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
206-000-001.000	CASH-CHECKING	58,715.08	25,902.61
Total Assets		58,715.08	25,902.61
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
206-000-390.000	Fund Balance	58,715.08	58,715.08
Total Fund Balance		58,715.08	58,715.08
Beginning Fund Balance			58,715.08
Net of Revenues VS Expenditures			(32,812.47)
Ending Fund Balance			25,902.61
Total Liabilities And Fund Balance			25,902.61

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Fund 207 POLICE PROTECTION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
207-000-001.000	CASH-CHECKING	90,910.03	90,910.03
Total Assets		90,910.03	90,910.03
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
207-000-390.000	Fund Balance	90,910.03	90,910.03
Total Fund Balance		90,910.03	90,910.03
Beginning Fund Balance			90,910.03
Net of Revenues VS Expenditures			0.00
Ending Fund Balance			90,910.03
Total Liabilities And Fund Balance			90,910.03

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Fund 208 PARK FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
208-000-001.000	CASH-CHECKING	4,960.46	4,164.46
Total Assets		4,960.46	4,164.46
*** Liabilities ***			
Total Liabilities		4,100.00	0.00
*** Fund Balance ***			
208-000-390.000	Fund Balance	860.46	860.46
Total Fund Balance		860.46	860.46
Beginning Fund Balance			860.46
Net of Revenues VS Expenditures			3,304.00
Ending Fund Balance			4,164.46
Total Liabilities And Fund Balance			4,164.46

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Fund 209 CEMETERY FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
209-000-001.000	CASH-CHECKING	14,615.79	14,063.64
Total Assets		14,615.79	14,063.64
*** Liabilities ***			
Total Liabilities		3,680.00	0.00
*** Fund Balance ***			
209-000-390.000	Fund Balance	10,935.79	10,935.79
Total Fund Balance		10,935.79	10,935.79
Beginning Fund Balance			10,935.79
Net of Revenues VS Expenditures			3,127.85
Ending Fund Balance			14,063.64
Total Liabilities And Fund Balance			14,063.64

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Fund 212 LIQUOR FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
212-000-001.000	CASH-CHECKING	1,122.90	11,223.65
212-000-004.000	0650-MONEY MARKET	6,994.72	6,995.91
Total Assets		8,117.62	18,219.56
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
212-000-390.000	Fund Balance	8,117.62	8,117.62
Total Fund Balance		8,117.62	8,117.62
Beginning Fund Balance			8,117.62
Net of Revenues VS Expenditures			10,101.94
Ending Fund Balance			18,219.56
Total Liabilities And Fund Balance			18,219.56

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Fund 225 FARMLAND PRESERVATION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
225-000-001.000	9937-CASH-CHECKING	583,753.37	576,605.66
225-000-004.000	4319-MONEY MARKET	5,202.97	5,203.84
Total Assets		588,956.34	581,809.50
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
225-000-390.000	Fund Balance	588,956.34	588,956.34
Total Fund Balance		588,956.34	588,956.34
Beginning Fund Balance			588,956.34
Net of Revenues VS Expenditures			(7,146.84)
Ending Fund Balance			581,809.50
Total Liabilities And Fund Balance			581,809.50

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Fund 296 SHORELINE PPRESERVATION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
296-000-001.000	CASH-CHECKING	1,379.30	1,380.08
Total Assets		1,379.30	1,380.08
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
296-000-390.000	Fund Balance	1,379.30	1,379.30
Total Fund Balance		1,379.30	1,379.30
Beginning Fund Balance			1,379.30
Net of Revenues VS Expenditures			0.78
Ending Fund Balance			1,380.08
Total Liabilities And Fund Balance			1,380.08

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Fund 401 SAYLER PARK BOAT LAUNCH CAPITAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
401-000-001.000	CASH-CHECKING	682.45	682.45
Total Assets		682.45	682.45
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
401-000-390.000	Fund Balance	682.45	682.45
Total Fund Balance		682.45	682.45
Beginning Fund Balance			682.45
Net of Revenues VS Expenditures			0.00
Ending Fund Balance			682.45
Total Liabilities And Fund Balance			682.45

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Fund 402 BAYSIDE PARK CAPITAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
402-000-001.000	CASH-CHECKING	0.00	268,196.50
Total Assets		0.00	268,196.50
*** Liabilities ***			
402-000-214.101	DUE TO GENERAL FUND	0.00	185,000.00
Total Liabilities		0.00	185,000.00
*** Fund Balance ***			
Total Fund Balance		0.00	0.00
Beginning Fund Balance			0.00
Net of Revenues VS Expenditures			83,196.50
Ending Fund Balance			83,196.50
Total Liabilities And Fund Balance			268,196.50

Fund 590 ACME RELIEF SEWER

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
590-000-001.000	9945-CASH-CHECKING	2,541,597.75	2,644,432.20
590-000-004.000	0651-MONEY MARKET	197,066.63	197,166.27
590-000-132.000	SEPTIC PLANT	470,853.00	470,853.00
590-000-133.000	ACCUMULATED DEPRECIATION	(93,988.24)	(93,988.24)
590-000-152.000	WATER SYSTEMS	177,000.00	177,000.00
590-000-153.000	ACCUMULATED DEPRECIATION-WATE	(71,095.00)	(71,095.00)
590-000-154.000	SEWER SYSTEMS	11,611,103.07	11,611,103.07
590-000-155.000	ACCUMULATED DEPREC-SEWER	(5,876,837.24)	(5,876,837.24)
Total Assets		9,031,045.74	9,058,634.06
*** Liabilities ***			
590-000-250.000	BONDS PAYABLE LONG TERM	429,846.00	429,846.00
590-000-250.001	ACCR.INTEREST ON BONDS	3,021.00	3,021.00
590-000-250.100	Current portion of Bonds	97,160.00	97,160.00
590-000-251.002	PREMIUM OF REFUNDED BONDS	36,908.00	36,908.00
590-000-310.000	CONTRACTS PAYABLE-COUNTY DPW	5,180.00	5,180.00
Total Liabilities		626,233.21	572,115.00
*** Fund Balance ***			
590-000-390.000	Fund Balance	8,404,812.53	8,404,812.53
Total Fund Balance		8,404,812.53	8,404,812.53
Beginning Fund Balance			8,404,812.53
Net of Revenues VS Expenditures			81,706.53
Ending Fund Balance			8,486,519.06
Total Liabilities And Fund Balance			9,058,634.06

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User: CATHY DYE
DB: Acme Township

BALANCE SHEET FOR ACME TOWNSHIP
Period Ending 10/31/2017

Page: 12/15

Fund 591 WATER FUND- HOPE VILLAGE

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
591-000-001.000	CASH-CHECKING	0.00	1,237.59
Total Assets		0.00	1,237.59
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
Total Fund Balance		0.00	0.00
Beginning Fund Balance			0.00
Net of Revenues VS Expenditures			1,237.59
Ending Fund Balance			1,237.59
Total Liabilities And Fund Balance			1,237.59

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User: CATHY DYE
DB: Acme Township

BALANCE SHEET FOR ACME TOWNSHIP
Period Ending 10/31/2017

Page: 13/15

Fund 701 TRUST AND AGENCY

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
701-000-001.000	CASH-CHECKING	8,800.00	5,600.00
Total Assets		8,800.00	5,600.00
*** Liabilities ***			
701-400-282.423	POW/WINDWARD RIDGE	8,800.00	5,600.00
Total Liabilities		8,800.00	5,600.00
*** Fund Balance ***			
Total Fund Balance		0.00	0.00
Beginning Fund Balance			0.00
Net of Revenues VS Expenditures			0.00
Ending Fund Balance			0.00
Total Liabilities And Fund Balance			5,600.00

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User: CATHY DYE
DB: Acme Township

BALANCE SHEET FOR ACME TOWNSHIP
Period Ending 10/31/2017

Page: 14/15

Fund 703 CURRENT TAX COLLECTION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
703-000-001.000	CASH-CHECKING	28,967.81	245,168.07
Total Assets		28,967.81	245,168.07
*** Liabilities ***			
703-000-202.000	ACCOUNTS PAYABLE	181.03	181.03
703-000-273.000	UNDISTRIBUTED TAX	28,788.86	244,983.48
703-000-274.000	EARNED INTEREST UNDISTRIBUTED	0.92	0.92
Total Liabilities		28,970.81	245,165.43
*** Fund Balance ***			
703-000-390.000	Fund Balance	(3.00)	(3.00)
Total Fund Balance		(3.00)	(3.00)
Beginning Fund Balance			(3.00)
Net of Revenues VS Expenditures			5.64
Ending Fund Balance			2.64
Total Liabilities And Fund Balance			245,168.07

Fund 811 HOLIDAY HILLS AREA IMPROVEMENT

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
811-000-001.000	CASH-CHECKING	302,842.80	240,802.80
811-000-045.000	RECEIVABLE-CURRENT	695,882.25	695,882.25
Total Assets		998,725.05	936,685.05
*** Liabilities ***			
811-000-250.000	BONDS PAYABLE LONG TERM	0.00	(50,000.00)
811-000-339.000	DEFERRED REVENUE	695,882.25	695,882.25
Total Liabilities		695,882.25	645,882.25
*** Fund Balance ***			
811-000-390.000	Fund Balance	302,842.80	302,842.80
Total Fund Balance		302,842.80	302,842.80
Beginning Fund Balance			302,842.80
Net of Revenues VS Expenditures			(12,040.00)
Ending Fund Balance			290,802.80
Total Liabilities And Fund Balance			936,685.05

Trip List - Dispatch (Short)

Company IS NORTH FLIGHT INC; AND Trip Date IS BETWEEN 10/01/2017 AND 10/31/2017; AND Call Types IS Community Benefit OR Contract OR ERT OR Flight OR Helipad OR Intercept OR Interfacility OR MEI OR NICU OR Personnel and Equipment OR Prehospita...

Run # or Trip #	TripDate	Veh/Unit	Time	Call Type	Customer Name	PickUp Location	DropOff Location
NORTH FLIGHT INC							
Dispatched							
15779	10/1/2017	NF 8: NF 8	11:21:22	Prehospital		MI-72 & US HIGHWAY 31 N	
15801	10/1/2017	NF 8: NF 8	20:32:16	Prehospital		ACME TERRACE AFC	MUNSON MEDICAL CENTER ER
16055	10/5/2017	NF 8: NF 8	10:04:55	Prehospital		3536 MOUNT HOPE RD	MUNSON MEDICAL CENTER ER
16065	10/5/2017	NF 8: NF 8	13:43:04	Prehospital		GRAND TRAVERSE RESORT health club/ indoor tennis courts	MUNSON MEDICAL CENTER ER
16078	10/5/2017	NF 8: NF 8	15:53:18	Prehospital		MEIJER ACME	
16104	10/6/2017	NF 8: NF 8	12:34:10	Prehospital		WATERS EDGE ASSISTED LIVING	MUNSON MEDICAL CENTER ER
16130	10/6/2017	NF 8: NF 8	20:15:18	Prehospital		US HIGHWAY 31 N & BATES RD	
16171	10/7/2017	NF 8: NF 8	19:04:09	Prehospital		3135 CEDARWOOD	MUNSON MEDICAL CENTER ER
16199	10/8/2017	NF 8: NF 8	11:01:34	Prehospital	CANCEL, PREHOSPITAL	6201 BRACKETT RD	
16221	10/9/2017	NF 15: NF 15	03:03:38	Prehospital		5927 US HIGHWAY 31 N ACME SHELL	MUNSON MEDICAL CENTER ER
16227	10/9/2017	NF 8: NF 8	06:55:15	Prehospital		3260 SCENIC HILLS DRIVE	MUNSON MEDICAL CENTER ER
16254	10/9/2017	NF 8: NF 8	10:51:02	Prehospital		4713 BARTLETT RD	
16350	10/10/2017	NF 8: NF 8	21:01:14		Community Benefit	FIRE, STANDBY7769 CLEARWATER CT	
16354	10/11/2017	NF 15: NF 15	01:28:25	Prehospital	CANCEL, PREHOSPITAL	SAMARITAS SR CARE - ACME RM 1104	
16400	10/11/2017	NF 8: NF 8	21:58:30	Community Benefit		FIRE, STANDBYHOLIDAY RD & STONEY CREEK RD	
16407	10/12/2017	NF 15: NF 15	02:45:43	Prehospital		SAMARITAS SR CARE - ACME 211	
16408	10/12/2017	NF 15: NF 15	03:47:55	Prehospital		SAMARITAS SR CARE - ACME 211	MUNSON MEDICAL CENTER ER
16424	10/12/2017	NF 8: NF 8	10:41:43	Prehospital		SAMARITAS SR CARE - ACME 1104 ASSISTED LIVING	MUNSON MEDICAL CENTER ER
16473	10/13/2017	NF 15: NF 15	12:45:00	Transfer		3433 AUTUMN LEAF DR	MUNSON MEDICAL CENTER ER

* Shaded records indicate that trip has been cancelled

RescueNet™ Reporting

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Printed on 11/7/2017, 3:17:55PM

Trip List - Dispatch (Short)

Company IS NORTH FLIGHT INC; AND Trip Date IS BETWEEN 10/01/2017 AND 10/31/2017; AND Call Types IS Community Benefit OR Contract OR ERT OR Flight OR Helipad OR Intercept OR Interfacility OR MEI OR NICU OR Personnel and Equipment OR Prehospita...

Run # or Trip #	TripDate	Veh/Unit	Time	Call Type	Customer Name	PickUp Location	DropOff Location
16477	10/13/2017	NF 8: NF 8	13:39:06	Prehospital		2920 HOLIDAY HILLS RD	MUNSON MEDICAL CENTER ER
16557	10/15/2017	NF 8: NF 8	15:23:59	Community Benefit		FIRE, STANDBY3450 SCENIC HILLS DR	
16584	10/16/2017	NF 8: NF 8	10:30:08	Prehospital		3343 MICHAEL DRIVE	MUNSON MEDICAL CENTER ER
16601	10/16/2017	NF 8: NF 8	13:38:39	Prehospital		5040 ARROWHEAD CIRCLE	MUNSON MEDICAL CENTER ER
16616	10/16/2017	NF 8: NF 8	19:55:50	Prehospital		US-31 N & HOLIDAY RD	MUNSON MEDICAL CENTER ER
16654	10/17/2017	NF 8: NF 8	20:17:27	Prehospital		3780 CREST HAVEN LN	MUNSON MEDICAL CENTER ER
16665	10/18/2017	NF 8: NF 8	09:30:00	Community Benefit		SERVICE, OTHER3723 SHORE RD	
16726	10/19/2017	NF 3: NF 3	01:42:01	Prehospital		5481 BRACKETT RD	MUNSON MEDICAL CENTER ER
16736	10/19/2017	NF 8: NF 8	09:04:14	Community Benefit		<Unknown>MI-72 & LAUTNER RD	
16839	10/21/2017	NF 8: NF 8	15:29:02	Prehospital		SAMARITAS SR CARE - ACME	MUNSON MEDICAL CENTER ER
17084	10/24/2017	NF 10: NF 10	17:47:25	Prehospital		3336 SCENIC HILLS DR	MUNSON MEDICAL CENTER ER
17233	10/27/2017	NF 8: NF 8	09:21:47	Community Benefit		<Unknown>7811 CLEARWATER DR	

NORTH FLIGHT INC (cont.)

Dispatched (cont.)

17267	10/28/2017	NF 17: NF 17	00:18:00	Prehospital		4270 HOLIDAY RD	MUNSON MEDICAL CENTER ER
17286	10/28/2017	NF 8: NF 8	14:17:14	Prehospital		GRAND TRAVERSE RESORT MICHIGAN BALLROOM	MUNSON MEDICAL CENTER ER
17317	10/29/2017	NF 3: NF 3	04:47:01	Prehospital		GRAND TRAVERSE RESORT 563	MUNSON MEDICAL CENTER ER
17328	10/29/2017	NF 8: NF 8	10:09:41	Prehospital		WATERS EDGE ASSISTED LIVING 106	MUNSON MEDICAL CENTER ER
17387	10/30/2017	NF 8: NF 8	11:51:31	Prehospital		MEIJER ACME	MUNSON MEDICAL CENTER ER

Total Calls Dispatched: 36

Total Transports: 24

Total Calls for NORTH FLIGHT INC: 36

Total Transports: 24

* Shaded records indicate that trip has been cancelled

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RescueNet™ Reporting



**ACME TOWNSHIP PLANNING COMMISSION MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
November 13th, 2017 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE

ROLL CALL: Members present: B. Balentine (Secretary), D. White, K. Wentzloff (Chair), D. Rosa, M. Timmins, D. VanHouten

Members excused: S. Feringa (Vice Chair)

Staff present: S. Winter, Planning & Zoning Administrator, V. Donn, Recording Secretary

- A. LIMITED PUBLIC COMMENT:** Opened at 7:03, no public comment, closed at 7:04
- B. APPROVAL OF AGENDA:** Wentzloff requested to flip Item I, New Business with Item J, Old Business

Motion by Timmins, supported by Balentine to approve flipping Item I to Old Business with Item J to New Business. Motion carried unanimously

- C. INQUIRY AS TO CONFLICTS OF INTEREST:** None
- D. SPECIAL PRESENTATIONS:** None
- E. CONSENT CALENDAR:**
- 1. RECEIVE AND FILE**
 - a. Township Board Meeting Minutes 09/05/17
 - b. Township Board Meeting Draft Minutes 10/03/17
 - c. Township Board Special Meeting Draft Minutes 10/19/17
 - d. Parks and Trails Committee Meeting Minutes 08/18/17
 - e. Parks and Trails Committee Meeting Minutes 09/15/17
 - f. Parks and Trails Committee Meeting Draft Minutes 10/20/17
 - g. August 2017 Results: Post-Construction Acme Creek Monitoring, Grand Traverse Town Center, Acme, Michigan
 - 2. ACTION:**
 - a. Adopt Planning Commission Minutes 09/11/17

Motion by Rosa to approve Consent Calendar, Receive and File and Action as presented, supported by Timmins. Motion carried unanimously

- F. ITEMS REMOVED FROM THE CONSENT CALENDAR:**
1. None
- G. CORRESPONDENCE:**
1. None
- H. PUBLIC HEARINGS:**
1. None
- I. OLD BUSINESS:**
1. Medical Marihuana Facilities – Board Update

Winter gave an update from the October 3 board meeting. The Board adopted an amended version of Zoning Ordinance Amendment 045 related to the location and number of licenses for each type of medical marihuana facility. The changes now reflect:

- Agriculture District
 - (2) Grower licenses
 - (2) Processor licenses
- B-4 Material Processing and Warehousing District
 - (3) Grower licenses
 - (3) Processor licenses
 - (3) Provisioning Center licenses
 - (3) Secure Transporter licenses
 - (3) Safety Compliance Facility licenses
- Corridor Commercial District
 - (1) Provisioning Center license

The Board also adopted the licensing police power ordinance for medical marihuana facilities. The application process and procedures for handling applications will be discussed at the November Board meeting.

2. Short-Term Rentals – Board Update

Winter gave a brief update of the results from the October Board meeting. The use of vacation homes in the residential districts and the addition in version 5 of requiring a minimum lot size of five (5) acres in residential districts were addressed. The topic is on the agenda for the November Board meeting for further considerations.

J. NEW BUSINESS:

1. Capital Improvements Plan

Board member Jean Aukerman gave a presentation of the capital improvements plan (CIP) workshop hosted by the Michigan Association of Planning that she attended. Jean went over the details on how the Township will need to begin working on the plan. The process involves identifying projects that advance the goals and objectives in the master plan(s), prioritizing projects, identifying costs, and programming the projects over a six-year timeline. This process will help the Township maximize its limited resources, while satisfying statutory requirements. The plan will be discussed at the November Board meeting to begin the process.

K. PUBLIC COMMENT & OTHER PC BUSINESS

Public Comment Opened at 7:55

Samuel Rosinski, 6100 E. Lincoln Rd, inquired on medical marihuana applications and licenses for the Township. He supports the Medical Marihuana Ordinances.

1. Zoning Administrator Report – Shawn Winter: Working on the Zoning ordinance with Jeff Jocks and John Iacoangeli.
2. Planning Consultant Report – John Iacoangeli -none
3. Township Board Report – Doug White -none
4. Parks & Trails Committee Report – Marcie Timmins: Meeting scheduled for Friday, November 17.

ADJOURN: Motion to adjourn by Timmins, supported by Balentine. Meeting adjourned at 8:06.



**ACME TOWNSHIP
CIP COMMITTEE MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
November 17th, 2017 10:30 a.m.**

CALL TO ORDER at 11am following end of Parks and Trails Committee meeting.

Capital Improvements Plan (CIP) Members present: All members present -
Jean Aukerman; Steve Feringa; Amy Jenema (Chair); Shawn Winter

- A. LIMITED PUBLIC COMMENT:** None
- B. APPROVAL OF AGENDA:** Motion by Feringa to approve agenda, seconded by Aukerman. Motion carried unanimously.
- C. ADMINISTRATIVE ACTION:** None
- D. CORRESPONDENCE:** None
- E. OLD BUSINESS:** None
- F. NEW BUSINESS:**
 - 1. CIP Overview and Establish:**
 - a.** CIP Process - Discussed process recommendations from *Capital Improvements Programs Workshop* held in Traverse City on October 19, 2017, and presented by Michigan Association of Planning. Acme attendees were Jean Aukerman; Cathy Dye; Steve Feringa; Amy Jenema.
 - b.** CIP Timeline - Discussed possible time line goal is to have all information scored and prioritized by Planning Commission, with project estimates (range), for Board's consideration beginning in April, 2018, for use during April through June 2018-2019 budget planning. This CIP Committee is in place to help find and assemble the information that the Planning Commission will need to score and prioritize projects.
 - c.** CIP Information - Jenema distributed 3 draft excel spreadsheets containing actions and projects identified in Acme's 2014 - 2018 Master Plan. Committee discussed information and how to differentiate between Operational and CIP Projects. Jenema suggested she make some edits to sheets and distribute to Planning Commission at future date. Committee discussed that a possible dollar threshold for projects could be \$25,000 and that grant dollars, if awarded, could help fund critical projects.

PUBLIC COMMENT: None

ADJOURN at 12:40pm

11/29/2017 12:57 PM
User: CATHY DYE
DB: ACME TOWNSHIP

CHECK DISBURSEMENT REPORT FOR ACME TOWNSHIP
CHECK DATE FROM 11/15/2017 - 11/30/2017
Banks: CHASE, FARM, PARKS, SEWER

Prepaid

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
11/16/2017	CHAS	24522	CHASE CARD SERVICES	EDUCATION/TRAINING/CONVENTION	101-215-958.000	222.00
		24522		SUPPLIES & POSTAGE	101-265-726.000	3.86
						<hr/> 225.86
11/16/2017	CHAS	24523	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL-6042	101-265-920.000	873.24
		24523		ELECTRIC UTILITIES TOWNHALL-5827	101-265-920.000	25.33
		24523		ELECTRIC UTILITIES TOWNHALL-5875	101-265-920.000	33.29
						<hr/> 931.86
11/16/2017	CHAS	24524	GRAND TRAVERSE METRO ESA	CONTRACTED EMPLOYEE SERVICES	206-000-802.004	7,291.66
11/16/2017	CHAS	24525	KCI	SUPPLIES & POSTAGE	101-253-726.000	1,253.28
11/16/2017	CHAS	24526	NEOFUNDS BY NEOPOST	SUPPLIES & POSTAGE-BOARD	101-101-726.000	295.52
		24526		SUPPLIES & POSTAGE-ELECTIONS	101-191-726.000	27.04
		24526		SUPPLIES & POSTAGE-ASSESSOR	101-209-726.000	0.46
		24526		SUPPLIES & POSTAGE-CLERK	101-215-726.000	50.14
		24526		SUPPLIES & POSTAGE-TREASURER	101-253-726.000	25.92
		24526		SUPPLIES & POSTAGE-PLAN ZONE	101-410-726.000	0.92
						<hr/> 400.00
11/16/2017	CHAS	24527	SHELL OIL COMPANY	REPAIRS & MAINT	101-750-930.000	98.15
11/16/2017	CHAS	24528	SONDEE, RACINE & DOREN, P.L.C.	ATTORNEY SERVICES LITIGATION	101-101-802.001	97.50
		24528		ATTORNEY SERVICES	101-101-802.002	966.00
		24528		ATTORNEY SERVICES	101-410-802.002	870.00
						<hr/> 1,933.50
11/27/2017	CHAS	24529	AT&T MOBILITY	SUPPLIES & POSTAGE	101-750-726.000	51.27
11/27/2017	CHAS	24530	CHERRYLAND RURAL ELECTRIC	ELECTRIC UTILITIES TOWNHALL/SAYLER P	101-265-920.000	17.50
		24530		ELECTRIC UTILITIES TOWNHALL/ YUBA CE	101-265-920.000	74.27
		24530		ELECTRIC UTILITIES TOWNHALL/SAYLERPK	101-265-920.000	49.40
		24530		STREET LIGHTS/YUBA PK RD & US 31 N	101-265-921.000	23.98
		24530		STREET LIGHTS/PEACEFUL VAL.NEAR 7791	101-265-921.000	11.53
		24530		STREET LIGHTS/US 31 N-11 LIGHTS	101-265-921.000	172.83
		24530		STREET LIGHTS/SAYLOR PK	101-265-921.000	10.43
		24530		STREET LIGHTS/BAY VALLEY ST LITE	101-265-921.000	11.53
		24530		STREET LIGHTS/5 MILE NEAR ADD 4782	101-265-921.000	13.75
		24530		STREET LIGHTS/BUNKER HILL AND WHITE	101-265-921.000	18.88

CHECK DISBURSEMENT REPORT FOR ACME TOWNSHIP

CHECK DATE FROM 11/15/2017 - 11/30/2017

Banks: CHASE, FARM, PARKS, SEWER

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		24530		STREET LIGHTS/FIVE MILE & HOLIDAY HL	101-265-921.000	20.86
		24530		STREET LIGHTS/YUBA HERITAGE	101-265-921.000	11.53
		24530		STREET LIGHTS/ HOLIDAY RD/HOLIDAY PI	101-265-921.000	71.27
						<hr/> 507.76
11/27/2017	CHAS	24531	CINTAS CORP #729	REPAIRS & MAINT	101-265-930.000	69.20
11/27/2017	CHAS	24532	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL-5741 LAU	101-265-920.000	97.95
11/27/2017	CHAS	24533	DTE ENERGY	MICH CON GAS	101-265-922.000	287.07
11/27/2017	CHAS	24534	GREATAMERICA FINANCIAL SVCS	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	311.65
11/27/2017	CHAS	24535	MICHIGAN DEPT OF ENVIRONMENTAL	REPAIRS & MAINT	101-265-930.000	137.22
		24535		REPAIRS & MAINT	101-750-930.000	274.44
						<hr/> 411.66
11/27/2017	CHAS	24536	NATIONWIDE EMPLOYEE BENEFITS	INSURANCE	101-101-910.000	173.57
11/27/2017	SEWE	255	GRAND TRAVERSE COUNTY	OPERATING & MAINT EXP	590-000-956.001	40,522.81
		255		OPERATING & MAINT EXP	591-550-956.001	733.56
						<hr/> 41,256.37
11/27/2017	PARK	380	GOSLING CZUBAK ENGR	ENGINEERING SERVICES	402-000-803.003-087	1,799.00
TOTAL - ALL FUNDS				TOTAL OF 17 CHECKS		57,099.81

--- GL TOTALS ---

101-101-726.000	SUPPLIES & POSTAGE	295.52
101-101-802.001	ATTORNEY SERVICES LITIGATION	97.50
101-101-802.002	ATTORNEY SERVICES	966.00
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	311.65
101-101-910.000	INSURANCE	173.57
101-191-726.000	SUPPLIES & POSTAGE	27.04
101-209-726.000	SUPPLIES & POSTAGE	0.46
101-215-726.000	SUPPLIES & POSTAGE	50.14
101-215-958.000	EDUCATION/TRAINING/CONVENTION	222.00
101-253-726.000	SUPPLIES & POSTAGE	1,279.20
101-265-726.000	SUPPLIES & POSTAGE	3.86
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	1,170.98
101-265-921.000	STREET LIGHTS	366.59
101-265-922.000	MICH CON GAS	287.07
101-265-930.000	REPAIRS & MAINT	206.42
101-410-726.000	SUPPLIES & POSTAGE	0.92
101-410-802.002	ATTORNEY SERVICES	870.00

11/29/2017 12:57 PM

User: CATHY DYE

DB: ACME TOWNSHIP

CHECK DISBURSEMENT REPORT FOR ACME TOWNSHIP

CHECK DATE FROM 11/15/2017 - 11/30/2017

Banks: CHASE, FARM, PARKS, SEWER

Page 3/3

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-750-726.000				SUPPLIES & POSTAGE		51.27
101-750-930.000				REPAIRS & MAINT		372.59
206-000-802.004				CONTRACTED EMPLOYEE SERVICES		7,291.66
402-000-803.003-087				ENGINEERING SERVICES		1,799.00
590-000-956.001				OPERATING & MAINT EXP		40,522.81
591-550-956.001				OPERATING & MAINT EXP		733.56
				TOTAL		57,099.81

11/29/2017 01:10 PM
User: CATHY DYE
DB: ACME TOWNSHIP

INVOICE REGISTER REPORT FOR ACME TOWNSHIP
EXP CHECK RUN DATES 12/05/2017 - 12/05/2017
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

To be approved Page 173

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

Vendor 0000000520 - A & D ASSESSING:

NOVEMBER 2017

8577	A & D ASSESSING	12/05/2017	12/05/2017	3,468.00	3,468.00	Open	N
	DECEMBER 2017	CRISTY DANCA					12/05/2017
	101-209-803.002	ASSESSING CONTRACT SERVICES		3,468.00			
	Total for vendor 0000000520 - A & D ASSESSING:			3,468.00	3,468.00		

Vendor A.A.M. - A.A.M. PLUMBING & HEATING:

1552

8569	A.A.M. PLUMBING & HEATING	12/05/2017	12/05/2017	171.00	171.00	Open	N
	ANNUAL FURNACE INSPECTION	CATHY DYE					12/05/2017
	101-265-930.000	REPAIRS & MAINT		171.00			
	Total for vendor A.A.M. - A.A.M. PLUMBING & HEATING:			171.00	171.00		

Vendor BAIRD - BAIRD, COTTER & BISHOP, P.C.:

42852

8556	BAIRD, COTTER & BISHOP, P.C.	12/05/2017	12/05/2017	350.00	350.00	Open	N
	ACCOUNTANT ASSISTANCE	CATHY DYE					12/05/2017
	101-101-801.001	INTERNAL ACCOUNTANT		350.00			
	Total for vendor BAIRD - BAIRD, COTTER & BISHOP, P.C.:			350.00	350.00		

Vendor 0000001660 - BECKETT & RAEDER:

2017917

8572	BECKETT & RAEDER	12/05/2017	12/05/2017	251.44	251.44	Open	N
	ACME TOWP PLANNING SERVICES	CATHY DYE					12/05/2017
	101-410-803.001	PLANNING CONSULTANT		251.44			
	Total for vendor 0000001660 - BECKETT & RAEDER:			251.44	251.44		

Vendor 0000003000 - CITY OF TRAVERSE CITY:

93269

8570	CITY OF TRAVERSE CITY	12/05/2017	12/05/2017	78.53	78.53	Open	N
	LEGAL SERVICES CHARTER FRANCHISE N	CATHY DYE					12/05/2017
	101-101-802.002	ATTORNEY SERVICES		78.53			
	Total for vendor 0000003000 - CITY OF TRAVERSE CITY:			78.53	78.53		

Vendor 0000007950 - GRAND TRAVERSE METRO ESA:

NOVEMBER 2017

8560	GRAND TRAVERSE METRO ESA	12/05/2017	12/05/2017	23.10	23.10	Open	N
	PUBLICATION -PUBLIC HEARING FIRE P	CATHY DYE					12/05/2017
	101-101-900.000	PUBLICATIONS		23.10			
	Total for vendor 0000007950 - GRAND TRAVERSE METRO ESA:			23.10	23.10		

11/29/2017 01:10 PM
User: CATHY DYE
DB: ACME TOWNSHIP

INVOICE REGISTER REPORT FOR ACME TOWNSHIP
EXP CHECK RUN DATES 12/05/2017 - 12/05/2017
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 0000010300 - INTEGRITY BUSINESS SOLUTIONS:							
1655574-0							
8574	INTEGRITY BUSINESS SOLUTIONS	12/05/2017	12/05/2017	94.25	94.25	Open	N
	PAPER, CALENDER, POST IT FLAG	CATHY DYE					12/05/2017
	101-215-726.000	SUPPLIES & POSTAGE		22.98			
	101-265-726.000	SUPPLIES & POSTAGE		71.27			
Total for vendor 0000010300 - INTEGRITY BUSINESS SOLUTIONS:				94.25	94.25		
Vendor KOORSEN - KOORSEN FIRE & SECURITY:							
PINVO83842,83843							
8568	KOORSEN FIRE & SECURITY	12/05/2017	12/05/2017	107.95	107.95	Open	N
	EXTINGUISHER	CATHY DYE					12/05/2017
	101-750-930.000	REPAIRS & MAINT		107.95			
Total for vendor KOORSEN - KOORSEN FIRE & SECURITY:				107.95	107.95		
Vendor 0000013975 - MICHIGAN ASSOCIATION OF CLERKS:							
NOVEMBER 2018							
8576	MICHIGAN ASSOCIATION OF CLERKS	12/05/2017	12/05/2017	120.00	120.00	Open	N
	ANNUAL MEMBERSHIP	CATHY DYE					12/05/2017
	101-215-958.000	EDUCATION/TRAINING/CONVENTION		120.00			
Total for vendor 0000013975 - MICHIGAN ASSOCIATION OF CLERKS:				120.00	120.00		
Vendor 0000015070 - NORTHERN MICHIGAN JANITORIAL S:							
23338							
8555	NORTHERN MICHIGAN JANITORIAL S	12/05/2017	12/05/2017	59.90	59.90	Open	N
	TOILET TISSUE BOWL BRUSH	CATHY DYE					12/05/2017
	101-265-930.000	REPAIRS & MAINT		59.90			
Total for vendor 0000015070 - NORTHERN MICHIGAN JANITORIAL S:				59.90	59.90		
Vendor NORTHSH - NORTHSHORE DOCK :							
38018							
8554	NORTHSHORE DOCK	12/05/2017	12/05/2017	300.00	300.00	Open	N
	YUBA PARK DOCK REMOVAL	CATHY DYE					12/05/2017
	101-750-930.000	REPAIRS & MAINT		300.00			
Total for vendor NORTHSH - NORTHSHORE DOCK :				300.00	300.00		
Vendor TEMPERATUR - TEMPERATURE CONTROL, INC:							
124434							
8557	TEMPERATURE CONTROL, INC	12/05/2017	12/05/2017	330.68	330.68	Open	N
	TOWNSHIP HALL REPAIR ON LEAKING LI	CATHY DYE					12/05/2017
	101-265-930.000	REPAIRS & MAINT		330.68			

11/29/2017 01:10 PM
User: CATHY DYE
DB: ACME TOWNSHIP

INVOICE REGISTER REPORT FOR ACME TOWNSHIP
EXP CHECK RUN DATES 12/05/2017 - 12/05/2017
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date

Total for vendor TEMPERATUR - TEMPERATURE CONTROL, INC:

330.68 330.68

# of Invoices:	12	# Due:	12	Totals:	5,354.85	5,354.85
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					5,354.85	5,354.85

--- TOTALS BY BANK ---

CHASE	GENERAL FUND	5,354.85
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--- TOTALS BY GL DISTRIBUTION ---

101-101-801.001	INTERNAL ACCOUNTANT	350.00
101-101-802.002	ATTORNEY SERVICES	78.53
101-101-900.000	PUBLICATIONS	23.10
101-209-803.002	ASSESSING CONTRACT SERVICES	3,468.00
101-215-726.000	SUPPLIES & POSTAGE	22.98
101-215-958.000	EDUCATION/TRAINING/CONVENTION	120.00
101-265-726.000	SUPPLIES & POSTAGE	71.27
101-265-930.000	REPAIRS & MAINT	561.58
101-410-803.001	PLANNING CONSULTANT	251.44
101-750-930.000	REPAIRS & MAINT	407.95

--- TOTALS BY FUND ---

101 - GENERAL FUND	5,354.85	5,354.85
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--- TOTALS BY DEPT/ACTIVITY ---

101 - TOWNSHIP BOARD OF TRUSTEES	451.63	451.63
209 - ASSESSOR'S EXPENDITURES	3,468.00	3,468.00
215 - CLERK'S EXPENDITURES	142.98	142.98
265 - TOWNHALL EXPENDITURES	632.85	632.85
410 - PLANNING & ZONING EXPENDITURES	251.44	251.44
750 - MAINT & PARKS EXPENDITURES	407.95	407.95

ACME TOWNSHIP FIRE PREVENTION ORDINANCE

Ordinance No. 2017-_____

(adopted December 5, 2017, Effective _____ 2017)

The Township has previously adopted a Township Fire Prevention Code adopting the *International Fire Code 2003 Edition*, which was subsequently amended to adopt the *International Fire Code 2009 Edition and 2012 Edition*. The Township wishes to replace the original and amended ordinance with this new updated Township Fire Prevention Ordinance. This new ordinance repeals the original and amended ordinances, adopts provisions that were not contained in the original or amended ordinances and also adopts the *International Fire Code 2015 Edition* with all appendices, as well as all future editions or revisions to the *International Fire Code* or its appendices.

The purpose of this ordinance is to safeguard life and property from fire and explosion hazards to protect property and persons within the Township by regulating the storage, handling and use of hazardous substances, materials and devices and regulating conditions hazardous to life or property relating to the occupancy of buildings and premises in the Township; and providing for the issuance of permits and the collection of fees.

Acme Township ordains as follows:

SECTION 1. **Adoption of International Fire Code 2015 Edition.** The International Fire Code 2015 Edition, first published in May 2014, including Appendices, as published by the International Code Council, is adopted as the Township Fire Prevention Ordinance and are made a part of this ordinance as if fully set forth in this ordinance or any amendment to this ordinance; subject, however, to the additions, insertions, deletions, and changes prescribed in Section 2 of this ordinance. The regulations, provisions, penalties, conditions and terms of the Township Fire Prevention Ordinance are on file in the office of the Township Clerk and are available for public use and inspection.

SECTION 2. **International Fire Code 2015 Edition changes.** The following sections of the *International Fire Code 2015* edition or any subsequent edition, adopted pursuant to section 1, are changed as follows:

Uniform General Reference. All references in the International Fire Code 2015 to the International Building Code shall be deleted and replaced with the Michigan Stille-Derossett-Hale Single State Construction Code Act ("Michigan Building Code").

101.1 Title. These regulations shall be known as the *Acme Township Fire Prevention Ordinance*, referred to below as "this code" or "this ordinance."

103.1 General. The department of fire prevention is established within the jurisdiction of Township. This ordinance shall be implemented, administered, and enforced by the fire code official appointed as set forth herein.

103.2 Appointment. A fire code official shall be appointed by the Fire Chief of the Grand Traverse Metro Emergency Services Authority with approval by the Board of the Grand Traverse Metro Emergency Services Authority (the "Board"), unless those duties are to be performed by another

governmental entity as provided below. If a fire code official is appointed by the Board, the fire code official shall be an employee or agent of the Grand Traverse Metro Emergency Services Authority. The fire code official shall not be removed from office without full opportunity to be heard on specific and relevant reasons by and before the appointing Grand Traverse Metro Emergency Services Authority Board. The Grand Traverse Metro Emergency Services Authority is authorized to enter into a contract with another governmental entity or agent, including an Authority created by one or more units of government or a municipal corporation created by one or more units of government, to perform some or all of the duties of a fire code official that otherwise would be performed by an employee or agent of the Grand Traverse Metro Emergency Services Authority.

108. Board of Appeals. Section 108 is modified as follows:

108.1 Board of Appeals established. In order to hear and decide appeals of orders, decisions or determinations made by the fire code official, there shall be and is hereby created a board of appeals. The Township hereby assigns all its authority in regards to the appeals process of this ordinance to Grand Traverse Metro Emergency Services Authority. All reference to the term "Board of Appeals governing body" shall refer to Grand Traverse Metro Emergency Services Authority. This Ordinance adopts Appendix A in its entirety except as modified herein. Added Sections 108.4 and 108.5 as set forth below shall control the Board of Appeals Procedure and the Basis for Appeals.

108.4 Basis for Appeals. An appeal shall be based on a claim that this code or the rules adopted pursuant to this code have been incorrectly applied, the provisions of the code or its rules do not apply, or the fire code official has denied a request for a modification, as authorized by this code, and that the denial was without a rational basis. As noted in the preceding sentence, an appeal regarding a denial of a modification must claim that the fire code officer failed to have a rational basis upon which to deny the modification. There shall be a rebuttal presumption that the fire code official's decision was correct and the burden of proof in the appeal shall be on the appellant. Appeals are not "de novo," but shall be based on the record of information contained in the file of the Fire Code Official, the provisions of this ordinance and other applicable law. The Board of Appeals shall have no authority to waive requirements of this Code.

108.5 Appeal Procedure. A written appeal with all supporting documentation must be filed within 30 days from the date of the written decision of the fire code official's decision that is the subject of the appeal. The appeal shall be filed with the Fire Code Official of the Grand Traverse Metro Emergency Services Authority. The appeal must specify the decision from which the appeal is being taken, the relief that is being requested and the reasons why the appellant's position should be adopted by the board of appeals. If the appeal is because the fire code officer denied a modification request, the appeal shall also specify the reasons why the decision of the fire code officer was without a rational basis. After receiving the appeal, the Fire Code Official shall examine the appeal and all supporting materials to determine whether the information required by this section has been provided. If the required information has not been provided, then the appeal materials shall be deemed incomplete and no hearing on the appeal shall be set. If the appeal materials are incomplete, then the appellant shall be informed in writing of the missing information. Such notification may be delivered personally to the appellant or the appellant's representative or may be sent by first class mail to the last known address of the applicant. The applicant shall have until the end of the 30 day filing period to supply the missing information. If the missing information is not supplied as provided above, then the application shall be deemed incomplete, no appeal shall be allowed and no new appeal on the same subject matter shall be allowed unless the missing information is provided and the appeal materials are deemed complete by

the Fire Code Official within the 30 day time period for filing an appeal. Once the Fire Code Official determines that the appeal materials are complete, then the Fire Code Official shall set with due diligence a public meeting for the hearing of the appeal. The appellant shall be given not less than 14 business day's written notice of the hearing date and such notice may be given by first class mail. When service is given by first class mail as permitted in this ordinance, the appellant shall be deemed served on the date of the mailing. The board of appeals shall adopt rules of procedure regarding the conduct of its meetings.

108.6 Appeals Board Meetings. All meetings shall be subject to Michigan's Open Meetings Act and all findings and decisions shall be in writing and provided to the appellant with a copy to the Fire Code Official.

Appendix A is modified as follows:

Section A101.3 Any member appointed following adoption of these amendments shall be appointed annually and shall serve one year terms.

A101.3.1 Initial appointments. This section is deleted in its entirety. All

other provisions of Section 101.3 shall remain the same.

Sections A101.7, A101.9 and A101.10 set forth in Appendix A are removed in their entirety.

105.6.32 Open burning. Open burning is prohibited except as set forth in Section 307.0.

105.6.45 Exception 3. Tents/canopies which meet all of the following criteria shall not require a permit:

- a. Used exclusively for retail sales which occur on the same property as the established enclosed building structure which is under the same ownership.
- b. Tent sales are of products sold within the enclosed building structure.
- c. The tent/canopy may not exceed 3600 sq. ft.

105.6.45a Illustrations. *See Attachment A Illustrations.*

105.6.47 Special Events. A person shall not hold a special event, defined as a fair, festival, trade show, exhibit, public outdoor gathering, concert, sporting event other than at an established sport arena or stadium or any other event that is different from the normal intended use of the property, building or structure significantly impacting the need for emergency services or the accessibility of the property to emergency services without obtaining a permit from the fire code official. This provision shall not apply to private functions not open to the public held entirely on non-commercial, private property.

109.4 Penalties.

A. Municipal Civil Infraction. A person who violates any provision of this code is responsible for a municipal civil infraction, punishable by a maximum fine of \$500.00 plus court costs. Each day that a violation continues after due notice has been served in accordance with this ordinance shall be deemed a separate offense.

111.4 Failure to Comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, is responsible for a municipal civil infraction, punishable by a maximum fine \$500.00 plus court costs. Each day that a violation of the stop work order continues after due notice has been served shall be deemed a separate offense. The issuance of a municipal civil infraction citation under this section 111.4 does not preclude the issuance of a citation under section 109.4.A.

307: OPEN BURNING, RECREATIONAL FIRES AND PORTABLE OUTDOOR FIREPLACES

307.1 General. A person shall not kindle or maintain or authorize to be kindled or maintained any open burning unless conducted and approved in accordance with this section 307. The burning of yard waste, grass or wood debris, development clearing, or for lot and land improvements is prohibited.

307.2 Permit Required. A permit shall be obtained from the Fire Code Official prior to kindling a fire for recognized silviculture practices, tree and fruit farming operations, or range or wildlife management practices, prevention or control of disease or pests, or a bonfire. Application for such approval shall only be presented by and permits issued to the owner of the land upon which the fire is to be kindled. No permit shall be issued prior to 10 am on each day. A permit shall be valid for a period of 24 hours, except permits for tree and fruit farming operations may be issued for a period of up to three (3) days if the Fire Code Official determines that atmospheric conditions or local circumstances would not make an extended period hazardous. A separate permit must be obtained for each period and for each location a fire is kindled.

307.3 Extinguishment authority. The fire code official is authorized to order the extinguishment by the permit holder, a person responsible for a fire, or the fire department of any open burning that creates or adds to a hazardous or objectionable situation.

307.6 Fire Department training. Notwithstanding any provision in this section to the contrary, open burning shall be allowed without a permit for the purpose of firefighter training or practice, training of the public by a fire department, or for demonstrations by a fire department when done in accordance with normally accepted practices. The fire code official shall be provided with notice of such training or demonstration prior to conducting any open burning pursuant to this subsection.

505.1.1 Strip malls and other multi-tenant occupancies (tenant identification). Each occupied tenant space provided with a secondary exit to the exterior or exit corridor shall be provided with tenant identification by business name and address. Letters and numbers shall be posted on the exterior or corridor side of the door, be plainly legible, and contrast with their background.

506.1 Access - Key Box. Where access to or within a structure or an area is restricted because of secured openings or where immediate access is necessary for life-saving or fire-fighting purposes, the fire code official is authorized to require a key box to be installed in an approved location. The key box shall be a Knox Box brand; of a size dictated as appropriate by the fire code official; and contain items as deemed necessary for emergency response operations at the facility, including keys to gain access as required by the fire code official.

907.6.4.1. Location. A Zoning indicator panel and the associated controls shall be provided at the main entrance of any occupancy unless otherwise approved by the fire code official. The visual zone indication shall lock in until the system is reset and shall not be canceled by the operation of an audible alarm-silencing switch.

5704.2.9.6.1 Locations where above-ground tanks are prohibited. Storage of Class I and II liquids in above-ground tanks outside of buildings is prohibited except where authorized by the Township Zoning Ordinance.

5706.2.4.4 Locations where above-ground tanks are prohibited. The storage of Class I and II liquids in above-ground tanks is prohibited except where authorized by the Township Zoning Ordinance.

5806.2 Limitation (Outdoor Storage) Storage of flammable cryogenic fluids in stationary containers outside of buildings is prohibited except where authorized by the Township Zoning Ordinance.

6104.2 Liquefied petroleum gas storage – Maximum capacity within established limits. Unless a different capacity is specified in the Township Zoning Ordinance, the aggregate capacity of any one installation shall not exceed the lesser of a water capacity of 2,000 gallons (7570 L).

SECTION 3. Deletion and Substitution, Electrical Code. Any reference to the International Electrical Code appearing in the International Fire Code is deleted and such references therein shall be substituted with the *State of Michigan Electrical Code*.

SECTION 4. Fee Schedule. The Grand Traverse Metro Emergency Services Authority shall establish by motion or resolution a fee schedule for the implementation and enforcement of this ordinance and is authorized to amend the fee schedule periodically. A copy of said fee schedule shall be provided to the Clerk of the Township upon approval by the Grand Traverse Metro Emergency Services Authority and shall be adopted by Resolution of the Township.

SECTION 5. Prior Ordinances. All other ordinances or parts of ordinances in conflict with or superseded by this ordinance, including the prior Township Fire Prevention Ordinance and any amendment thereto, are repealed except to the extent that any project, condition, violation or prosecution that was subject to the prior Ordinance shall continue.

SECTION 6. Severability. If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, unlawful or unenforceable by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

SECTION 7. Publication. The Township clerk shall publish this ordinance within 30 days after passage of this ordinance.

SECTION 8. Effective Date. This ordinance and any rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect 30 days after the date of publication of this ordinance as provided in Section 7.

This ordinance was adopted by Acme Township on the following date: _____

By:

Date:

Certification

I, Cathy Dye, being the duly elected and acting Clerk of Acme Township, Grand Traverse County, Michigan, hereby certify that (1) the foregoing is a true and complete copy of an Ordinance duly adopted by the Township Board at a _____ meeting held on _____, 2017, at which meeting a quorum was present and remained throughout, (2) that an original thereof is on file in the records of the Township, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976), and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Cathy Dye, Clerk



6042 Acme Road, Williamsburg, MI 49690 Tel. 231-938-1350 Fax 231-938-1510 www.acmetownship.org

ACME TOWNSHIP BOARD OF TRUSTEES

2018 Meeting Dates
Adopted 12/05/17

January 9
February 6
March 6
April 3
May 1
June 5
July 10
August 14 ***
September 4
October 2
November 13***
December 4

The Acme Township Board **normally** holds its regular meetings on the first Tuesday of each month at 7:00 p.m. at the Acme Township Hall.

Other Special Meetings will be posted separately as required

*** Denotes meeting dates changed due to a holiday, election or other schedule conflict.

If you are planning to attend and are physically challenged, requiring any special assistance, please notify Cathy Dye, Clerk, within 24 hours of the meeting at 938-1350.



MEMORANDUM

Planning and Zoning

6042 Acme Road | Williamsburg, MI | 49690

Phone: (231) 938-1350 Fax: (231) 938-1510 Web: www.acmetownship.org

To: Acme Township Board of Trustees
From: Shawn Winter, Planning & Zoning Administrator
CC:
Date: November 29, 2017
Re: Proposed Fee and Per Diem Schedule

The Board was presented with a proposed fee schedule at the June 6, 2017 meeting for review. Discussion occurred, but no action was taken to amend the proposal as presented or to adopt the changes. The proposed fees result from a comparison review of our current fee schedule with that of some of the townships in our area, as well as a justification of the necessary staff time to process each application or request. The June meeting included a discussion of whether residents should pay a modest fee for a park facility rental, which is included in this draft and should be addressed again at this month's meeting. Also included are six new fees based on recent ordinance adoptions by the Board, for which applications cannot be submitted until the fees have been established:

Tourist Home	\$100
Tourist Home Renewal	\$50
Vacation Home	\$300
Vacation Home Renewal	\$150
Medical Marihuana Facility	\$500
Medical Marihuana Facility Renewal	\$250

The following changes are also being proposed to the per diem schedule:

<u>Planning Commission</u>	<u>Chair</u>	<u>Members</u>	<u>ZBA (per hearing)</u>	<u>Chair</u>	<u>Members</u>
Regular Meeting	\$150	\$100	Residential	\$75	\$50
Special Meeting	\$150	\$100	Development	\$150	\$100
Subcommittee Meeting	\$50	\$25			

New to this per diem schedule is the Planning Commission subcommittee meeting reimbursement. This would apply to Planning Commissioners who are part of subcommittees doing work directly for Planning Commission, but not other township committees. For instance, the Site Plan Review Committee and Zoning Ordinance Rewrite Committee would be eligible; the Parks and Trails Committee would not be eligible. The changes to the ZBA per diem reflects the proposed changes to the ZBA fees. Since per diems are part of the Township's General Appropriations Act and Budget, a separate resolution may be necessary to adopt these changes.

Suggested Motion For Consideration:

Motion to adopt the revised Acme Township Fee Schedule as presented/amended and to adopt the proposed changes to the per diem schedule as presented/amended.

Acme Township Fee Schedule

Item	Application Fee	Escrow Deposit*
Permits		
Home Occupation	\$50	n/a
Temporary Outdoor Sale	\$75	n/a
Non-Profit Event (food/clothes drive, etc.)	\$0	n/a
Special Event/Outdoor Gathering	20-50 people \$50	n/a
	51-100 people \$75	
	101-500 people \$100	
	501-1,000 people \$150	
	1,001-2,500 people \$300	
	2,501-5,000 people \$400	
	5,001-10,000 people \$500	
Mobile Food Vending	\$400.00	n/a
Vacation Home	\$300	n/a
Vacation Home - Renewal	\$150	n/a
Tourist Home	\$100	n/a
Tourist Home - Renewal	\$50	n/a
Medical Marihuana Facility	\$500	n/a
Medical Marihuana Facility - Renewal	\$250	n/a
Land Use Permits		
Single Family Home	\$75	n/a
Residential Addition/Accessory	\$50	
Duplex	\$75	
Multi Family	\$50 + \$20/unit	
Manufactured Home - single site	\$75	
Manufactured Home - community	\$50 + \$20/unit	
Commercial	\$2 / 100 sf of land use; \$150 minimum	
Signage		
Wall/Canopy/Awning/Etc. Sign	\$40/sign	n/a
Free Standing Sign	\$40	
Temporary Sign	\$20	
PD Sign	\$40 district standard	n/a
	\$100 exceed standard	ZBA process
Zoning Board of Appeals		
Residential:Single-Family, Duplex, Accessory	\$275	\$300
Development: Residential/Commercial	\$475	\$500

*The Zoning Administrator, Planning Commission, or Township Board may require escrow deposits greater the the minimum if, in their discretion and experience, the project warrants additional amounts.

**Escrow deposit will be required if a public hearing is part of the requested special meeting.

Item	Application Fee	Escrow Deposit*
<u>Applications</u>		
SUP - Residential	\$500	\$1,500
SUP - Commercial	\$800	\$3,000
PD Preapplication Review	\$500	n/a
PD Review	\$1,000	\$5,000
SUP/PD Administrative Amendment	\$150	n/a
SUP/PD Minor Amendment	\$300	\$1,000
SUP/PD Major Amendment	\$600	\$2,000
SUP/PD Extension Approval	\$100	n/a
Site Plan Review - Administrative	\$175	\$1,500
Site Plan Review - Planning Commission	\$500	\$2,500
Condominium Subdivision	\$800	\$5,000
Condominium Subdivision-Amendment	\$600	\$2,000
Platted Subdivision	\$800	\$5,000
Conceptual Review - no notice	\$100	n/a
Conceptual Review - mail notice	\$200	n/a
Conceptual Review - full legal notice	\$300	n/a
Zoning Map Amendment	\$500	\$500
Zoning Text Amendment	\$1,000	\$500
Master Plan Amendment	\$1,000	\$2,000
<u>Paper Copies</u>		
Master Plan	\$50	n/a
Recreation Plan	\$25	
Zoning Ordinance	\$50	
<u>Special Meetings</u>		
Township Board	\$1,000	n/a**
Planning Commission	\$1,000	n/a**
Zoning Board of Appeals	\$650	n/a**
<u>Recreation</u>		
Park Facility Rental - Resident	\$20	n/a
Park Facility Rental - Non Resident	\$50	
<u>Land Divisions</u>		
1 Division	\$50	n/a
2-4 Divisions	\$75	
5-10 Divisions	\$100	
11 or More Divisions	\$125	
Lot Line Adjustment	\$50	

LEASE AGREEMENT

This Lease Agreement (Lease) is made on ____ day of _____, 2017, by and between ACME TOWNSHIP (a Michigan Township hereinafter referred to as "Acme") whose address is 6042 Acme Road, Williamsburg, Michigan 49690, and GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY (an Authority established under and pursuant to the provisions of Act 57, Public Acts of Michigan 1988, as amended, hereinafter referred to as "Metro") whose principal address is 897 Parsons Road, Traverse City, Michigan 49686.

RECITALS

WHEREAS, Acme owns the real property more particularly described in Section 1 (the "Premises"); and

WHEREAS, Metro desires to rent the Premises for purposes of operating a fire station; and

WHEREAS, it is mutually beneficial to the parties for Acme to lease to Metro that certain real property described in Section 1, and hereinafter referred to as the "Premises" for the purpose of operating a fire station for Metro.

NOW THEREFORE AND IN CONSIDERATION of the mutual covenants and agreements contained hereinbelow, and for other good and valuable consideration received, the parties agree as follows:

1. **Leased Premises.** In consideration of the rents to be paid and the covenants to be performed by Metro under this Lease, Acme leases to Metro and Metro leases from Acme the Premises, more particularly described as that part of the Acme Township Building that makes up the fire station at 6042 Acme Road, Williamsburg, Michigan 49690, which consists of the fire truck bays, and the office and meeting area, and the shared bathrooms. In addition, the Premises include an area for placement of a trailer as living quarters. The above is demonstrated on the attached drawing included as Addendum 2.

2. **Term.** The term of this Lease shall be one (1) year commencing on the date of the Lease shown above and terminating on the first anniversary of the Commencement Date (the Term) unless otherwise terminated as provided herein. Metro shall have the right to extend the Term for successive one-year periods (the Renewal Terms) on the same terms and conditions as set forth herein. This Agreement shall automatically be extended for each successive Renewal Term unless either party notifies the other of its intention not to renew by providing a written notice one hundred twenty (120) days prior to commencement of the succeeding Renewal Term.

3. **Rent.** Metro shall pay to Acme as rent for the Premises, One and 00/100 Dollar (\$1.00) as full rent for the term of this Lease.

4. **Use.** Metro shall use the Premises for the purpose of operating a fire station to provide fire and emergency services including, but not limited to, fire suppression, prevention of fire spread, hazardous material control, rescue, emergency medical services and other emergency services to the public as necessary and as dispatched.

5. **Utilities.** Metro and Acme share the costs for utilities and services. Metro shall pay those costs as shown on the Addendum 1 to this contract. The costs set out above shall be reviewed annually by Acme and Metro and adjusted if required. Should Metro require any additional utility services beyond those listed, Metro and Acme shall determine if sharing is appropriate or if Metro should be solely responsible. Metro shall be responsible for contracting with, and paying directly, a trash removal service if so required by Metro.

6. **Improvements and Alterations.** If Metro desires to make any structural alterations, improvements, or additions to the Premises, Metro must request and receive Acme's written consent prior to construction or implementation of any proposed structural alterations, improvements, or additions which consent shall not be unreasonably withheld. Metro shall be liable to pay all costs of any structural alterations, improvements, or additions that it makes. Acme assumes no financial responsibility or obligation for payment of the cost of any structural alterations, improvements, or additions. However, if Acme determines the structural alterations, improvements, or additions will benefit its portion of the building then Acme may choose to share in the costs. All structural alterations, improvements, and additions made or installed on the Premises by or on behalf of Metro shall upon completion or installation thereof, be and become part of the Premises and property of Acme at the end of the Term or any extension of this Lease. Trade fixtures and equipment brought into the Premises shall not be considered as improvements, and shall remain the property of Metro subject to removal at the expiration of the Term or any extension of this Lease.

7. **Maintenance and Repairs.** Acme shall have no obligation whatsoever to maintain or repair the Premises or any portion thereof, such being the sole and exclusive responsibility of Metro. Metro shall, during the Term of this Lease, at Metro's sole cost and expense, keep in good order, condition and repair the roof, floor and slab, structural supports, and exterior walls of the Premises. Costs and expenses for areas like the bathrooms that are indicated as shared on the attached Premises map shall be shared by agreement between Acme and Metro. Costs or expenses for maintenance and repair that benefits both Acme and Metro shall be shared by agreement between Acme and Metro. In addition, Metro shall be responsible for any and all plumbing repairs, driveways and parking lots. Metro shall also, during the term of this Lease and any renewal or extension thereof, at Metro's sole cost and expense, maintain and repair any and all other portions of the Premises, including, without limitation, its floor coverings, doorways, windows, and walls, and keep the same in substantially the same condition as existed on the Effective Date of this Lease, reasonable wear and tear excepted and subject to damage caused by accidental fire, other casualty or condemnation.

8. **Insurance.** Metro agrees that it will at all times during the Term of this Lease, at Metro's sole cost and expense, carry and maintain, general liability insurance against claims for bodily injury and property damage, in, on, or about the Premises. Such insurance shall afford protection in an amount not less than \$1,000,000.00 with respect to any one occurrence causing

bodily injury or property damage. Acme Township, East Bay Township, Garfield Township, their agents, officers, and employees, shall be named as additional insureds. Metro shall furnish Acme with certificates or other evidence acceptable to Acme indicating that the insurance is in effect and providing that the same may not be cancelled or altered except upon thirty (30) days prior written notice to Acme. Additionally, Acme shall procure and carry and maintain at Acme's sole cost and expense, standard property coverage insurance on the Premises and any buildings and improvements of which the Premises forms a part in an amount equal to the replacement cost of such buildings. Acme shall furnish Metro with a certificate or certificates of such insurance policy or policies. Metro shall pay the costs of all insurance carried upon the contents of the building or property brought on the Premises by Metro.

9. **Waiver of Subrogation.** Acme and Metro release each other and their respective officers, employees, representatives, and agents, from any claims for damage to any person, or to the Premises caused by, or that results from, risks insured against under any insurance policies carried by the parties and in force at the time of any such damage. Acme and Metro shall cause each insurance policy obtained by them to provide that the insurance company waives all right of recovery by way of subrogation against the other in connection with any damage covered by any policy. Neither Acme nor Metro shall be liable to the other for any damage caused by fire or any of the risks insured against under any insurance policy required by paragraph 8.

10. **Damage or Destruction.** If, during the Term of this Lease, the Premises are partially or totally destroyed by fire or other casualty covered by insurance so as to become partially or totally untenable, the Premises shall be repaired as speedily as possible at Acme's expense unless this Lease is terminated. If during the Term the Premises are partially or totally destroyed by fire or other casualty and the cost of restoring the Premises to the condition before the damage equals or exceeds thirty (30) percent of its fair replacement value immediately before the damage, or if the Premises are damaged by any casualty not insured against by Acme, Acme shall have the right to terminate this Lease by giving Metro written notice of its election to do so within thirty (30) days of the date on which the damage occurs. On the giving of notice, the Lease shall terminate as of the date on which the damage occurred. In the absence of notice by Acme, this Lease shall continue and Acme shall cause the Premises to be repaired or restored with due diligence, and Metro's obligations shall abate during the time Metro is prevented from operating in the Premises as a result of the damage.

If the Premises are partially destroyed by fire or other casualty such that the Premises are not rendered entirely unusable by Metro, Metro, at its sole discretion, may continue to perform its obligations as to that part of the Premises that may be used for Metro's business.

11. **Condemnation.** If the whole of the Premises are taken by any public authority under the power of eminent domain, then this Lease shall automatically terminate as of the date that possession is taken. If there is a partial taking of the Premises, then Metro shall have the right, but not the obligation, to terminate this Lease by written notice of such termination to Acme no more than forty-five (45) days upon such taking. Upon the giving of such notice of termination, the Term of this Lease shall expire thirty (30) days from the date such notice is given. If this Lease terminates or is terminated then neither party thereafter shall have any

further rights or liabilities thereunder. All damages awarded for the taking shall belong to and be the property of Acme.

12. **Signs.** Metro shall not erect exterior signs on or about the Premises, without Acme's prior written consent. Acme hereby consents to all signs currently located on the Premises.

13. **Default and Termination.** If at any time during the Term of this Lease, either party shall be in default of the performance of any of the covenants, conditions, or provisions of this Lease, and such default shall continue for a period of thirty (30) days after notice thereof in writing has been tendered by the non-defaulting party to the defaulting party, the non-defaulting party, at its discretion, at or after the expiration of said thirty (30) days, declare the Lease terminated. However, the defaulting party shall not be deemed to be in default if it commences to cure such default within the thirty (30) day period and thereafter diligently pursues such cure to completion.

14. **Surrender of Premises.** Metro shall surrender the Premises to Acme at the expiration of this Lease broom clean and in the same condition as at the Commencement Date, excepting normal wear and tear. Any personal property belonging to Metro left on the Premises shall be deemed abandoned, and Acme may take possession of any personal property left by Metro on the Premises. Any damage to the Premises resulting from the removal of trade fixtures or other items of personal property will be repaired at Metro's expense.

15. **Indemnification.** Acme, its officials, officers, employees, and agents shall not be liable for any loss, death, injury, or damage to persons or property which at any time may be suffered or sustained by Acme, its officials, officers, employees, and agents; Metro, its officials, officers, employees, or agents; or by any person who may at any time be using or occupying or visiting the Premises or be in, on or upon the same, if such loss, death, injury, or damage shall be caused or result from or arise (a) out of the negligence of Metro, its officials, officers, employees or agents, or of any occupant, visitor or user of any portion of the Premises under the terms of this Lease, or (b) out of the operation of a fire station on the Premises, or (c) by virtue of Metro's equipment or property in and upon said Premises. Metro shall indemnify and hold harmless Acme, its officials, officers, employees, and agents (hereinafter referred to as "Indemnitees") from and against any and all claims, liability, loss, judgments, suits, penalties, costs, expenses and damages aforesaid including reasonable attorney fees. Metro's duty to indemnify shall not apply to loss, death, injury, or damage arising by reason of the negligence or misconduct of the Indemnitees.

16. **No Waiver of Immunities.** Nothing in this Lease shall be deemed to waive, modify, or amend any right, remedy, immunity, or legal defense available at law or in equity to either party. Neither Metro nor Acme waives, modifies, or alters to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Michigan and of the United States.

17. **Notices.** Notices given under this Lease will be effective if forwarded to a party by hand-delivery; transmitted to a party by confirmed fax; or sent by United States Postal Service first class mail, to the address of the party indicated below:

Acme Township
Attention: Township Supervisor
6042 Acme Road
Williamsburg, MI 49690

Grand Traverse Metro Emergency
Services Authority
Attention: Fire Chief
897 Parsons Road
Traverse City, MI 49686

18. **Quiet Enjoyment.** Metro, so long as it shall faithfully perform the agreements, conditions, covenants, and provisions contained in this Lease, shall and may peaceably and quietly have, hold, and enjoy the Premises for the Term, without disturbance by or from Acme, and free from any encumbrance created or suffered by Acme.

19. **Applicable Law.** This Lease shall be construed under the laws of the State of Michigan. If any provision of this Lease, or its application to any person or circumstances, shall to any extent be invalid or unenforceable, the remainder of this Lease shall not be affected and each provision of this Lease shall be valid and enforceable to the fullest extent permitted by law.

20. **Waiver.** The failure of either party to enforce any covenant or condition of this Lease shall not be deemed a waiver of the right of either party to enforce each and every covenant and condition of this Lease. No provision of this Lease shall be deemed to have been waived unless such waiver is in writing and signed by both parties.

21. **Third-Party Beneficiaries.** This Lease is made solely for the benefit of the parties to this Lease. Nothing contained in this Lease, express or implied, is intended to confer or shall be construed as conferring any rights, benefits, remedies, or claims, upon any person, partnership, joint venture, corporation, limited liability company, governmental entity, or other entity, nor shall any of them be a third-party beneficiary of this Lease.

22. **Entire Agreement.** This Lease constitutes the entire agreement and understanding between the parties and supersedes all offers, negotiations, and other agreements concerning the subject matter contained here. Any amendments to this Agreement must be in writing and executed by both parties.

23. **Consent not Unreasonably Withheld.** In any case where the approval or consent of one party to this Lease is required, requested, or otherwise to be given under this Lease, such party shall not unreasonably delay or withhold its approval or consent.

24. **Duplicate Counterparts.** This Lease may be executed in duplicate counterparts, each of which shall be deemed an original.

25. **Authority.** The parties and each individual executing this Lease on behalf of the parties, represents and warrants that he/she is duly authorized to execute and deliver this Lease

on behalf of said party, and that this Lease is binding upon each party in accordance with its terms.

26. Effective date. This Lease shall be effective as of the date first stated above.

WITNESSES:

ACME TOWNSHIP

By: _____

Jay Zollinger

Its: Township Supervisor

GRAND TRAVERSE METRO

EMERGENCY SERVICES AUTHORITY

By: _____

Patrick Parker

Its: Fire Chief

STATE OF MICHIGAN)

)

COUNTY OF GRAND TRAVERSE)

Acknowledged before me in Grand Traverse County, Michigan on ____ day of _____, 2017, by Jay Zollinger, Township Supervisor, on behalf of Acme Township

Notary public, State of Michigan, County of Grand Traverse.

My commission expires _____.

STATE OF MICHIGAN)

)

COUNTY OF GRAND TRAVERSE)

Acknowledged before me in Grand Traverse County, Michigan on ____ day of _____, 2017, by Patrick Parker, Fire Chief, on behalf of Grand Traverse Metro Emergency Services Authority

Notary public, State of Michigan, County of Grand Traverse.

My commission expires _____.

ACME TOWNSHIP
RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES
Addendum 1 for Station 8 Lease Agreement

RESOLUTION #R-2017-_____
_____, 2017

At a regular meeting of the ACME TOWNSHIP BOARD OF TRUSTEES held on _____, 2017, the ACME TOWNSHIP BOARD OF TRUSTEES, on a Motion made by _____, and seconded by _____, passed the following Resolution by a vote of ____ in favor and 0 opposed:

WHEREAS, the Acme Township Board of Trustees finds the following facts to be true:

- Acme Township is a member of Grand Traverse Metro emergency Services Authority (Metro) making payments to fund fire protection and prevention services as budgeted annually pursuant to an agreement signed October 15, 1980.
- Prior to January 1, 2008 Acme Township additionally disbursed funds directly from the Acme Township Fire Fund #206 for expenses related to Metro Station 8 in Acme Township that were not covered under the quarterly Metro payment, including: utilities, repairs, maintenance, wages and employment expenses.
- The Acme Township Board of Trustees annually ratifies the Emergency services Millage requirements of which supports the Metro Budget based on an understanding that all expenses of any kind related to the operation, maintenance and staffing of Station 8 would be budgeted by Metro and paid from the township payment to Metro.

WHEREAS, All the utilities for the building housing the Township offices and Station 8 are metered and/or billed jointly to Acme Township. Acme Township will bill Metro for their portion of the Joint used expenses, and will book all payments received from Metro as a reimbursement in 101.000.676.000.

NOW THEREFORE BE IT HEREBY RESOLVED that the Acme Township Board of Trustees:

- Requests that Metro reimburse Acme Township as follows for utilities and services for the building located at 6042 Acme Road and shared by Acme Township and Metro. This includes utility expenses for the trailer located

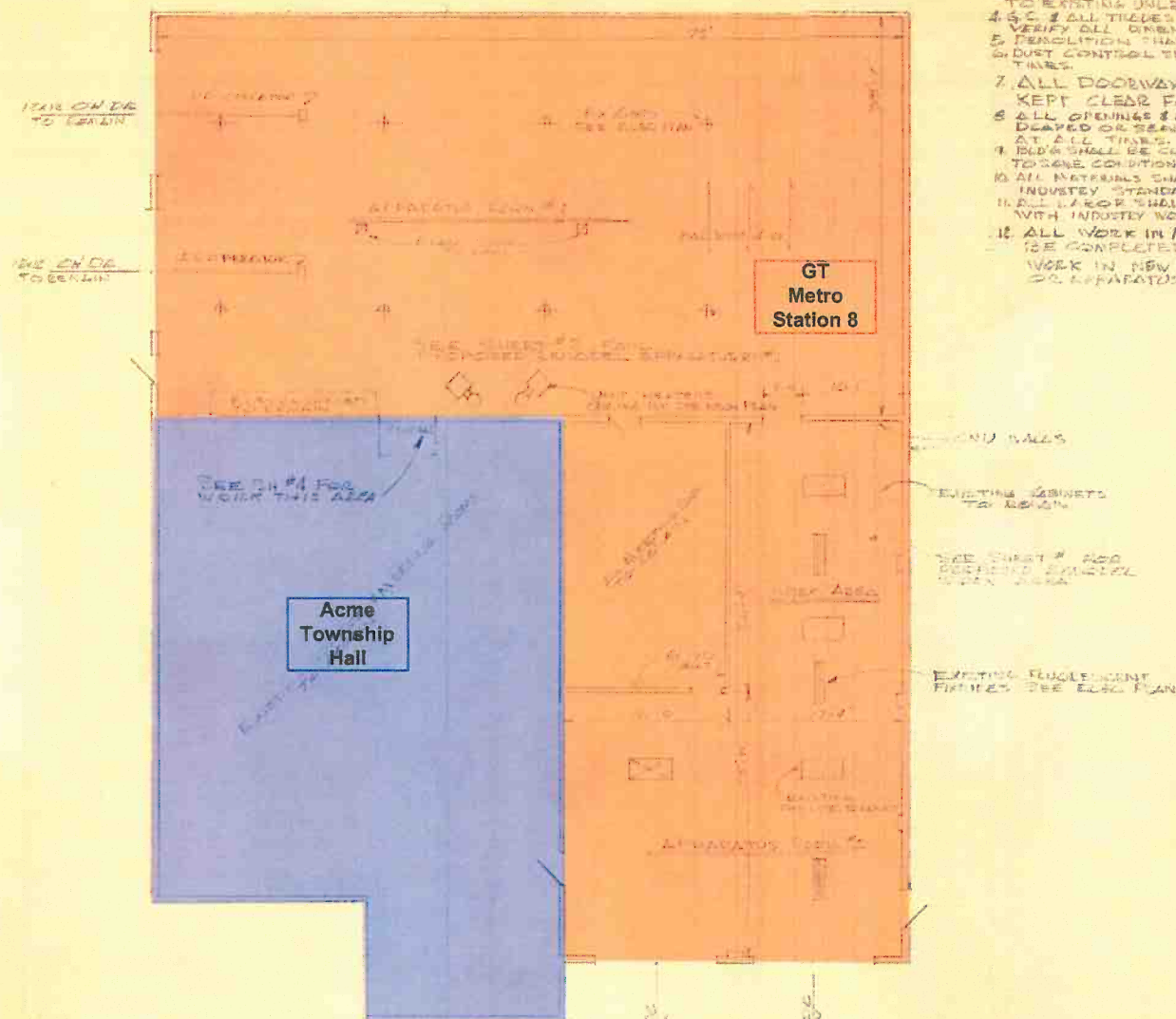
behind the Fire hall which is totally run by Electric. Sewer for the Trailer is connected to the Acme System and is billed as shown below.

- a. Sanitary sewer for .5 benefits billed at the monthly benefit rate as determined by Acme Township.
 - b. Electricity: 75% of the monthly electric bill.
 - c. Natural gas: 50% of the monthly gas bill.
 - d. Snowplowing: Snowplowing: Acme shall pay for all snow plowing with Metro reimbursement Acme for 50% of cost.
- Suggests that utility cost sharing ratios be reviewed annually and adjusted if required. These cost sharing rates are to become effective _____, 2017, as mutually agreed by Acme Township and Metro.

Jay Zollinger, Acme Township Supervisor
_____, 2017

Cathy Dye, Acme Township Clerk
_____, 2017

1. CONTRACTOR SHALL ALL PERMITS REQUIRED BEFORE ANY WORK IS STARTED
2. ALL MATERIALS & LABOR SHALL BE IN ACCORDANCE WITH STATE & LOCAL CODES
3. ALL MATERIALS & LABOR SHALL BE SIMILAR TO EXISTING UNLESS SPECIFIED ON DRAWINGS
4. 5/8" ALL THICKS SHALL FOR MEASURING IF NEW WORK ONLY BY HAND BY HAND
5. PENETRATION SHALL BE LIMITED TO A MIN
6. DUST CONTROL SHALL BE MAINTAINED AT ALL TIMES.
7. ALL DOORWAYS & EXITS SHALL BE KEPT CLEAR FOR EGRESS AT ALL TIMES
8. ALL OPENINGS & EQUIPMENT SHALL BE CAPED OR SEALED FOR DUST CONTROL AT ALL TIMES.
9. PROJECT SHALL BE COMPLETED AT COMPLETION OF PROJECT TO SAME CONDITION AS WHEN PROJECT WAS STARTED.
10. ALL MATERIALS SHALL BE IN ACCORDANCE WITH INDUSTRY STANDARDS
11. ALL LABOR SHALL BE PERFORMED IN ACCORDANCE WITH INDUSTRY WORKERSHIP STANDARDS.
12. ALL WORK IN APPARATUS RM #1 SHALL BE COMPLETED IN TOTAL BEFORE WORK IN NEW WORK AREA, CORRIDOR OR APPARATUS RM #2 IS STARTED



FLOOR PLAN EXISTING
1/8" = 1'-0"

ACME ED

7

PROPOSED: <u>REMODEL</u> AND VOLUNTARY FIRE DEPARTMENT		DRAWN BY REVISOR
SCALE:	APPROVED BY:	REVISIONS
DATE: <u>10/1/83</u>	NAME: <u>JOHN J. ...</u>	DRAWING NUMBER <u>117</u>
CITY: <u>TRAVERS CITY</u>		COUNTY: <u>OSHTO</u>